

SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection CRITERIA & CHECKLIST

www.ucn.ca/awards

The Senior Women Academic Administrators of Canada (SWAAC) Student Award in Equity, Diversity and Inclusion is open to all women students *who advance equity, diversity and inclusion within and/or outside their institution through outstanding dedication and excellence or community outreach and activism. Applicants must be currently enrolled in a post-secondary program at University College of the North and demonstrate an exceptional commitment to and engagement with a particular issue of social justice, community and/or community organization. Such community activism can take place on or off campus. Pre-selection will be done by University College of the North and one successful applicant will be forwarded to SWAAC for consideration; elected members of the SWAAC Executive Committee (or its delegates) will do final selections. Deadline for pre-selection application is **November 15, 2023 at 4:30 pm (CST)**. Selection is based on strong academic performance and evidence of leadership with respect to equity, diversity and inclusion through such activities as: involvement in student organizations, participation on committees (student committees and university committees), organization of special events, conferences, etc., involvement in advocacy groups, involvement in volunteer organizations, within the campus setting and/or in the general community. Applicants are required to submit a completed UCN SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection application and provide three letters of reference or endorsement, biographical data** (include if you identify as LGBTQ+, racialized, Indigenous and/or as a person with a disability), curriculum vitae, and academic records –university/college unofficial transcript(s). Award amount: \$4,000.

**Diversity Statement: SWAAC is committed to prioritizing equity in this application process. Applications/nominations for this award are especially encouraged from students who identify as LGBTQ+, racialized, Indigenous and/or students with disabilities.*

***Biographical information usually includes information about former and current studies, areas of interest, research publications, other awards, interests outside the university, and community or volunteer work. It's usually in a narrative form, about 1-2 pages in length, and is an opportunity for the nominee to tell the adjudication committee some things about herself, and to explain at greater length her background/interests/passions/ambitions/volunteer work.*

Specific Instruction

Thompson Campus Students:

Completed UCN SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection application and required documentation must be received by 4:30 pm (CST) on November 15, 2023. The completed application package can be mailed/delivered to: University College of the North, Attention: Emerald McKay, Learners' Assistance Centre Coordinator, 55 UCN Drive, Thompson, Manitoba, R8N 1L7, or faxed to: (204) 677-6416.

For more information, please contact Emerald McKay, Learners' Assistance Centre Coordinator for University College of the North at (204) 677-6402 or e-mail emmckay@ucn.ca.

The Pas Campus and Regional Educational & Training Centre Students:

Completed UCN SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection application and required documentation must be received by 4:30 pm (CST) on November 15, 2023. The completed application package can be mailed/delivered to: University College of the North, Attention: Michelle Ballantyne, Financial Awards Officer, Box 3000, The Pas, Manitoba, R9A 1M7, or faxed to: (204) 627-8514.

For more information, please contact Michelle Ballantyne, Financial Awards Officer for University College of the North at (204) 627-8517 or e-mail mballantyne@ucn.ca.

CHECKLIST:

- open to all women students currently enrolled in a post-secondary program at University College of the North
- *who advance equity, diversity and inclusion within and/or outside their institution through outstanding dedication and excellence or community outreach and activism. Demonstrate an exceptional commitment to and engagement with a particular issue of social justice, community and/or community organization. Selection is based on evidence of leadership with respect to equity, diversity and inclusion through such activities as: involvement in student organizations, participation on committees (student committees and university committees), organization of special events, conferences, etc., involvement in advocacy groups, involvement in volunteer organizations, within the campus setting and/or in the general community
- selection is based on strong academic performance. Applicants are required to provide academic records –university/college unofficial transcript(s)
- applicants are required to submit a completed UCN SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection application
- applicants are required to provide three letters of reference or endorsement
- applicants are required to provide biographical data** (include if you identify as LGBTQ+, racialized, Indigenous and/or as a person with a disability)
- applicants are required to provide a curriculum vitae

Note: Decisions made by the UCN Awards Committee are final and not subject to appeal. It is the student's responsibility to ensure all forms are filled out completely and the application package includes all supporting documents.



University College
of the North

The Pas Campus and Regional Educational & Training Centre Students

Michelle Ballantyne, Financial Awards Officer
Box 3000, The Pas, Manitoba, R9A 1M7
Phone: (204) 627-8517 Fax: (204) 627-8514
Toll-free: 1-866-627-8500 Extension: 8517

Thompson Campus Students

Emerald McKay, Learners' Assistance Centre Coordinator
55 UCN Drive, Thompson, Manitoba, R8N 1L7
Phone: (204) 677-6402 Fax: (204) 677-6416
Toll-free: 1-866-677-6450 Extension: 6402

Award, Bursary & Scholarship Application

-PRINT ALL INFORMATION IN BLACK INK ONLY-

APPLICATION AVAILABLE IN ANOTHER FORMAT UPON REQUEST.

Name of award applying for: SWAAC Student Award in Equity, Diversity and Inclusion Pre-Selection	Date: (yyyy/mm/dd)
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PERSONAL INFORMATION

Student number:	Social insurance number:	
First name:	Last name:	
Date of birth: (yyyy/mm/dd)	Gender:	
Permanent mailing address:		
City:	Province:	Postal code:
Phone: (H) () (C) () (W) ()		E-mail:

EDUCATIONAL BACKGROUND

University/college program of study:		
Enrolled in: <input type="checkbox"/> Full-time studies <input type="checkbox"/> Part-time studies	Course-load for term: %	Program length: (e.g. year 1 of 3 year program) year _____ of _____

ADDITIONAL INFORMATION

If there is any additional information that you would like the Awards Committee to be aware of, please submit a letter with your application.

I, _____ certify that the information given on this application form is complete and true in every respect; any false and/or omission of information will be sufficient cause for disqualifying my application from consideration. I understand that as an award applicant/recipient, the information on this application may be provided to the Awards Committee/Donor. I also agree that I may be referred to the Counsellor or Financial Awards Officer should my need be higher than \$2,000 and I may be requested to provide further information.

Please note: Any outstanding debt owed to University College of the North may be deducted from monetary awards. Successful applicants may also be asked to provide receipts to verify monthly income and expenses.

Decisions made by the UCN Awards Committee are final and not subject to appeal. It is the student's responsibility to ensure all forms are filled out completely and the application package includes all supporting documents.

Signature of applicant: _____ Date: _____

This personal information is being collected solely for use by the UCN Awards Committee comprised of instructors, staff, an elder and student at UCN. This information is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection contact the FIPPA Coordinator, Box 3000, University College of the North, The Pas, Manitoba, R9A 1M7, Phone 204-627-8500. Rev. 7/6/23