



University College of the North

Policies & Procedures Manual

Section: WORKPLACE SAFETY and HEALTH - GENERAL

Title: ELECTRICAL SAFETY

Pages:

Page 1 of 2

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WS-01-10

Approved by:

President's Council

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POLICY STATEMENT

The University College of the North (UCN) recognizes that there may be incidents where employees and contractors come into contact with electricity. UCN will have controls in place to ensure the safety of employees and contractors.

PURPOSE OF POLICY

The purpose of this policy is to outline the procedures that must be adhered to in order to ensure the safety of individuals who are working with electrical systems or equipment.

PROCEDURES

UCN shall ensure that:

1. Employees and contractors are qualified to do electrical work, which includes placing, installing, maintaining, repairing, replacing, or removing any electrical equipment. This includes such work done on conduits of any description, designed or used for the purpose of enclosing or carrying electrical conductors independent of the characteristic of the current, and on any conductors or electrical equipment designed or used for the purpose of supplying any electrical service or for any purpose in connection with such electrical service.
2. Electrical work is not performed on live equipment.
3. Electrical equipment is de-energized and employees and contractors follow proper lockout/tag out procedures before starting any work on the equipment or work associated with that equipment.
4. All employees and contractors performing electrical work are using approved personal protective equipment and tools required for the job.
5. No employee shall be required to work in unsafe working conditions.
6. All employees working with electricity perform all electrical work according to the Manitoba Electrical Code and adhere to provincial legislation and regulations and local by-laws.
7. Employees who are performing electrical work are provided with information and training on the potential hazards of working with electricity.

SUPPORTING INFORMATION

Canadian Centre for Occupational Health and Safety. Safety Hazards-Electrical Safety Basic Information. https://www.ccohs.ca/oshanswers/safety_haz/electrical.html

Government of Manitoba. *The Workplace Safety and Health Act*.
<https://web2.gov.mb.ca/laws/regs/index.php?act=w210>

Government of Manitoba. *Manitoba Electrical Code*.
https://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=76/2018

Government of Manitoba. *The Electricians' Licensing Act*.
https://web2.gov.mb.ca/laws/statutes/ccsm/_pdf.php?cap=e50

Government of Manitoba. *Power Engineers Regulation*.
https://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=40/92