



Policies & Procedures Manual

Section: WORKPLACE SAFETY and HEALTH - GENERAL

Title: ELECTRICAL SAFETY

Pages:

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WS-01-10

Approved by:

Senior Executive Council

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POLICY STATEMENT

The employer recognizes that there may be incidents where employees and contractors will come into contact with electricity. The employer will have controls in place to ensure employee and contractor safety.

PURPOSE OF POLICY

To describe the policies and procedures of the University College of the North which must be adhered to in order to ensure safety when working with electrical systems or equipment.

REFERENCES

Workplace Safety and Health Act

Manitoba Electrical Code

Manitoba Electricians Licensing Act – Chapter E 50

National Safety Council Data Sheets

Power Engineers Act

PROCEDURES

The Employer shall ensure:

1. That employees and contractors are qualified to do electrical work.
2. Electrical work will not be performed on live equipment.
3. Electrical equipment is de-energized and that employees and contractors follow proper lockout / tag out procedures before starting any work on the equipment or work associated with that equipment.
4. No employee shall be required to work in unsafe working conditions.
5. All employees working with electricity perform all electrical work according to the Manitoba Electrical Code and local regulations and by-laws.

The Employer will:

1. Work in connection with the qualified personnel, placing, installing, maintaining, repairing, replacing, or removing of any electrical equipment. This includes such work done on conduits of any description, designed or used for the purpose of enclosing or carrying electrical conductors independent of the characteristic of the current, and on any conductors or electrical equipment designed or used for the purpose of supplying any electrical service or for any purpose in connection with such electrical service.

2. Provide approved personal protective equipment and tools.
3. Provide information and training on the potential hazards of working with electricity to employees whose regular job requires it.