

# University College of the North

## Minutes of the Learning Council

Date: Tuesday, September 27, 2022  
Time: 8:30 am - 12:00 pm

The Pas Boardroom 132  
Zoom: 699.627.8649  
Teleconference: 1-866-279-1594  
Participant Code: 668739



PRESENT		REGRETS	GUESTS/RESOURCES
Dr. J. Atoyebi	L. Markus	T. Bell-Tulman	T. Pidskalny - Tri-Council Exec. Officer /President's Office Manager
Dr. A. Barbour-Stevenson	G. Melko	H. Briggs	
C. Bignell	Dr. A. Oredogbe	D. Lauvstad	
Dr. A. Crowe	R. Penner	L. Plett	
T. Islam	Dr. D. Smith	B. Schaffer	
Dr. Y. Kong (Co-Chair)	H. Smith	Dr. K. Stedronsky	
K. Laycock	Dr. G. Stott (Co-Chair)		
Dr. A. Malik			
NON-VOTING / EX-OFFICIO		ABSENT	
D. Dalcanale (ex-officio)	G. Guiboche (ex-officio)	E. Jebb	
J. Fitzpatrick (ex-officio)	Dr. V. Zeran (ex-officio)	B. Kruk	

**1.0 UCN Traditional Territory Acknowledgement.**

**2.0 Opening Prayer**  
A moment of reflection was provided.

**3.0 Presentations**

**3.1** Nil

**4.0 Call to Order**

The meeting was called to order at 8:34 a.m. by LC Co-Chair, Y. Kong.

**5.0 Chairperson's Remarks**

Chairperson's remarks were received for information.

**6.0 Adoption of Agenda**

It was duly moved and seconded by A. Crowe / G. Stott  
**THAT** the agenda for September 27, 2022 be accepted with the following addition:  
- Addition of Item 9.7 Policy Submission: AC-01-18 Student Rating of Instruction  
**This Motion was put to a vote and CARRIED**

LC-09/27/22-6.0  
Adoption of Agenda

**7.0 Acceptance of Minutes**

**7.1 June 14, 2022 – Meeting Minutes**

It was duly moved and seconded by A. Barbour-Stevenson / A. Crowe  
**THAT** the minutes of June 14, 2022 be accepted as presented.  
**This Motion was put to a vote and CARRIED**

LC-09/27/22-7.1  
Acceptance of Minutes  
June 14, 2022

**8.0 Business Arising**

**8.1 President's Report**

President's Report received for information.

**8.2 VPAR's Report**

VPAR's Report received for information.

**9.0****New Business****9.1** Policy Submission: LC-01-03 Academic Planning TOR

The policy was reviewed and the following revision was recommended:

- Item 5.11 replace Parliamentary Procedure with Robert's Rules of Order.

It was duly moved and seconded by D. Smith / A. Crowe

**THAT** the Learning Council approve the revisions to LC-01-03 Academic Planning TOR, with the recommended revision.

**This Motion was put to a vote and CARRIED**

LC-09/27/22-9.1  
Policy Submission:  
LC-01-03 Academic  
Planning TOR

**9.2** Summer 2022 Graduands and Graduates List

It was duly moved and seconded by A. Crowe / G. Stott

**THAT** the Learning Council approve the Summer 2022 Graduands and Graduates List with the understanding there may be changes and that Enrolment Services will do their due diligence to ensure that credentials are produced for those that meet the requirements.

**This Motion was put to a vote and CARRIED**

LC-09/27/22-9.2  
Summer 2022  
Graduands and  
Graduates List

**9.3** Learning Council & LC Standing Committee Memberships**9.3.1** Election of Learning Council Chair

The floor was opened for nominations.

There were no nominations.

**Tabled.**

**9.3.2** Election of Learning Council Vice-Chair

The floor was opened for nominations.

There were no nominations.

**Tabled.**

**9.3.3** Appointment of Dean to LC Executive

It was duly moved and seconded by J. Atoyebi / A. Oredgebe

**THAT** the Learning Council ratifies the appointment of Kim Laycock to the LC Executive Committee for a term of one year to conclude on June 30, 2023.

**This Motion was put to a vote and CARRIED**

LC-09/27/22-9.3.3  
Appointment of Dean to  
LC Executive

**9.3.4** LC Representative on UCN Governing Council

The LC Executive Committee recommended that the LC Chair and LC Vice-Chair serve as the representative and alternate on Governing Council.

**Tabled.**

**9.3.5** LC Representative on UCN Council of Elders

The floor was opened for nominations.

J. Atoyebi nominated Gina Guiboche. G. Guiboche accepted.

No further nominations.

Gina Guiboche appointed by acclamation.

LC-09/27/22-9.3.5  
LC Representative on  
UCN Council of Elders

It was duly moved and seconded by J. Atoyebi / A. Barbour-Stevenson

**THAT** the Learning Council ratifies the appointment of Gina Guiboche as the LC representative on UCN Council of Elders, for a term of one year to conclude on June 30, 2023.

**This Motion was put to a vote and CARRIED**

**9.4 Faculty Retention  
Tabled.**

**9.5 Eduroam**

J. Atoyebi shared information regarding Eduroam.

**Action:** Co-chair Y. Kong will take forward to T. McKee and the IT Department and provide an update at the next meeting.

**9.6 Universities Canada  
Tabled.**

**9.7 Policy Submission: AC-01-18 Student Rating of Instruction**

It was duly moved and seconded by D. Smith / A. Crowe

**THAT** the Learning Council approve the revisions to AC-01-18 Student Rating of Instruction, as presented.

**This Motion was put to a vote and CARRIED**

LC-09/27/22-9.2  
Policy Submission:  
AC-01-18 Student  
Rating of Instruction

**10.0 Learning Council Committee Reports**

**10.1 Executive Committee Report** - Received for Information

**10.2 Academic Appeals Committee Report** - No Report Received

**10.3 Academic Planning Committee Report** - Received for Information

**10.4 Awards Committee Report** - Received for Information

**10.5 Curriculum & Standards Committee Report** - No Report Received

**10.6 Equity Committee Report** - No Report Received

**10.7 Library Committee Report** - No Report Received

**10.8 Research Education & Learning Committee Report** - No Report Received

**11.0 Tri-Council Reports**

**11.1 Council of Elders – Bill Schaffer**

No report received.

The Council of Elders meets in person, Wednesday, September 28/22.

**11.2 Governing Council – Linda Markus**

Verbal report received for information.

The Governing Council meets Thursday, September 29/22.

**11.3 Student Report**

**11.3.1** Vacancy, The Pas Campus

**11.3.2** Vacancy, Thompson Campus

**12.0 Roundtable**

Received for information.

**13.0 Adjournment/Closing Prayer**

A moment of reflection was provided.

Meeting was adjourned at 9:44 a.m. by D. Smith.

The next Learning Council meeting will take place on October 25/22 at 1:00 p.m.

Motion to Adjourn

**14.0 Information and Correspondence**  
Received for Information.



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T. Pidskalny, Tri-Council Executive Officer

October 25, 2022  
Dated



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Dr. Y. Kong, Learning Council Co-Chair

October 25, 2022  
Dated