

# University College of the North

## Minutes of the Learning Council

Date: Tuesday, October 24, 2023  
Time: 1:00 pm - 4:30 pm

Thompson Meeting Room 401F  
The Pas Boardroom 132  
Zoom: 699.627.8649



PRESENT		REGRETS	GUESTS/RESOURCES
T. Bell-Tulman	G. Melko	Dr. K. Hyde	T. Pidskalny - Tri-Council Exec. Officer /President's Office Manager
C. Bignell	Dr. A. Oredogbe	T. Manych	
B. Cianflone	M. Petricone	Dr. R. Neckoway	Dr. D. Smith - VP Strategic Growth
J. Grant	L. Plett	Dr. S. Peter	
Dr. A. Hossain	H. Smith	<b>Non-Voting</b>	
Dr. T. Islam	Dr. G. Stott	A. Barbour-Stevenson	
D. Lauvstad	T. Weenusk	G. Guiboche	
K. Laycock			
T. McKee			
NON-VOTING / EX-OFFICIO		ABSENT	
H. Bryant	J. Fitzpatrick	E. Jebb	

**1.0 UCN Traditional Territory Acknowledgement.**

**2.0 Opening Prayer**  
A moment of reflection was provided.

**3.0 Presentations**  
**3.1** Department Update - Indigenous Initiatives and Reconciliation  
This presentation will be rescheduled.

**4.0 Call to Order**  
The meeting was called to order at 1:02 p.m. by Chair, G. Stott.

**5.0 Chairperson's Remarks**  
Received for information.

**6.0 Adoption of Agenda**  
It was duly moved and seconded by T. Bell-Tulman / K. Laycock  
**THAT** the agenda for October 24, 2023 be accepted with the following additions:  
- Item 9.6 Learning Council Student Ratification  
- Item 9.7 Learning Council Library Committee Student Ratification  
**This Motion was put to a vote and CARRIED**

LC-10/24/23-6.0  
Adoption of Agenda

**7.0 Acceptance of Minutes**  
**August 29, 2023 – Meeting Minutes**  
It was duly moved and seconded by T. Bell-Tulman / H. Bryant  
**THAT** the minutes of August 29, 2023 be accepted as presented.  
**This Motion was put to a vote and CARRIED**

LC-10/24/23-7.0  
Acceptance of  
Minutes August 29,  
2023

**8.0 Business Arising**  
**8.1 President's Report**  
President Lauvstad provided a verbal report that included:  
- The Pas Linkages Program is almost complete, November 7 and 8, 2023. All members are encouraged to attend.

- Jody Wilson Raybould is the keynote speaker.
  - Canada West Foundation will be speaking on issues related to skills in the workforce/skills for the future workforce.
  - Jamie Wilson will be speaking to a project that UCN is hoping to partner with RRC on identifying barriers, particularly for Indigenous students, to access post-secondary education. Logistical barriers such as housing, transportation, relocation, etc.
- Thompson Linkages is scheduled for February 13 and 14, 2024.
  - In March 2024 UCN will host a Northern Arts Conference in The Pas. The following year's conference will take place in Thompson. It will be about how UCN supports the arts, how do we support the creative sector, the role of the University. The guest speaker is former Governor General Michaëlle Jean.
  - The Conference Board of Canada Centre for Northern Research will be in visiting UCN The Pas and Thompson in the new year.
  - The RRC Executive Team will be holding their retreat at UCN and will include a tour of UCN as well as discussion regarding opportunities for collaboration.
  - A meeting with the new minister of Advanced Education and Training, Renée Cable will be scheduled in the near future.
  - Mid-year budget reviews will be starting this month.
- Discussion, question and answer, ensued.

## 8.2 VPAR's Report

L. Plett provided a written and verbal report that included:

- Conversations with various groups regarding research is ongoing. UCN has engaged Ray Hoemsen of Nexus Manitoba to provide recommendations around building capacity for applied research.
- Program planning for expansion is ongoing.

Discussion, question and answer, ensued.

- Clarification regarding applications was requested: does UCN know what the percentages are of those who are both accepted, and then those who enroll, and how that might compare to other institutions in the province? L. Plett advised that the information for this report was limited due to the timing, however, the next report will have more or that information.

## 8.3 Universities Canada Update

Council was advised that the internal UCN advisory committee unanimously selected Dr. Harley d'Entremont as the consultant to help UCN with its application process to Universities Canada. A number of initial meetings have been held between Dr. d'Entremont and the VP Strategic Growth. A meeting with the internal UCN advisory committee and Dr. d'Entremont took place on October 19, 2023.

## 8.4 Eduroam Update

Council was advised that (as per S. Ducharme) have received some documents back from Canarie and they are working through them. The process is moving forward.

## 9.0 New Business

### 9.1 Policy Revision: AC-01-31 DPN Promotion Requirements

Revision request to delete Item 5 and replace with "A student may only take a nursing course twice." And to delete Item 6 and replace with "Students can only fail or withdraw from a nursing course once. A second failure, withdrawal or combination of both in that course will result in withdrawal from the DPN program."

It was duly moved and seconded by K. Laycock / H. Bryant  
**THAT** the Learning Council approve the revisions to Policy AC-01-31 DPN Promotion Requirements, as presented.

**This Motion was put to a vote and CARRIED**

LC-10/24/23-9.1  
 Policy Revision:  
 AC-01-31 DPN  
 Promotion  
 Requirements

## 9.2 Policy Revision: Academic Planning Committee Terms of Reference

Revision request to revise the Academic Planning Committee TOR:

- add the ex-officio position of Vice-President, Strategic Growth (ex-officio)
- delete the position of Indigenous Curriculum Specialist
- delete Term of Office Item 4.1.4 *Indigenous Curriculum Specialist – appointed by the individual's supervisor for a three-year term.*

It was duly moved and seconded by M. Petricone / A. Hossain  
**THAT** the Learning Council approve the revisions to the Academic Planning Committee Terms of Reference, as presented.

**This Motion was put to a vote and CARRIED**

LC-10/24/23-9.2  
 Policy Revision:  
 Academic Planning  
 Committee Terms of  
 Reference

## 9.3 Learning Council University Faculty Ratification

Learning Council was provided an update on the Learning Council Nominations issued on October 3, 2023.

It was duly moved and seconded by K. Laycock / A. Oredgebe  
**THAT** the Learning Council ratify the appointment of Asfia Gulrukh Kamal as a University Faculty member on Learning Council for a term of 3 years, November 1, 2023 - June 30, 2026.

**This Motion was put to a vote and CARRIED**

LC-10/24/23-9.3  
 Learning Council  
 University Faculty  
 Ratification

## 9.4 Learning Council Standing Committee Update

Learning Council was provided an update on the Learning Council Standing Committee Nominations issued on October 3, 2023.

An email outlining the ability to Volunteer for the LCSC's will be issued before the new year.

## 9.5 UCN Academic Scheduling Discussion

This was an item of discussion at the LC Executive Committee, in terms of how instructors are finding the new schedule, and was recommended to come forward for discussion at Learning Council.

Discussion regarding UCN's scheduling included the following:

- Discussions have been taking place at the Senior Leadership Team, and with the scheduler.
- There are considerations that need to be taken into account for future scheduling, for the 2024/2025 academic year.
- Several students have commented positively on the 4 pm to 5:20 pm schedule.
- The matrix is designed so that you can't put two 3-hour courses in one day, which is required in Early Childhood.
- Designated classrooms, in some cases, may be a consideration. Especially for those courses that have equipment.
- Consideration should be given to those students who have children going to school or daycare. The children cannot be dropped off prior to 8:30 am, which is causing UCN students to come to class after 8:30 am, and as late as 9 am. This applies to the late end of day as well.

- UCN has a diverse student population to be considered. Caution should be given as to not paint all students as the same, and change should be supported with data.
- Are all programs finding the start and end times difficult?
- Consideration should be given that the schedule is only two months in.
- There are accommodations available to students that require them.
- Data will be collected to assist in making an informed decision.
- If adjustments are required now, those will be looked at.

#### 9.6 Learning Council Student Ratification

Learning Council was provided an update on the Learning Council Student Nominations issued on October 13, 2023.

It was duly moved and seconded by T. Bell-Tulman / M. Petricone

**THAT** the Learning Council ratify the appointment of Kelly Laybolt, University Student, Thompson Campus, to the Learning Council for a term of one year, term November 6, 2023 to June 30, 2024.

**This Motion was put to a vote and CARRIED**

LC-10/24/23-9.6  
Learning Council  
Student Ratification

#### 9.7 LC Library Committee Student Ratification

Learning Council was provided an update on the LC Standing Committee Student Nominations issued on October 13, 2023.

It was duly moved and seconded by M. Petricone / A. Hossain

**THAT** the Learning Council ratify the appointment of Amanda Newman, College Student, to the Learning Council Library Committee for a term of one year, term November 6, 2023 to June 30, 2024.

**This Motion was put to a vote and CARRIED**

LC-10/24/23-9.7  
LC Library Committee  
Student Ratification

#### 10.0 Learning Council Committee Reports

- 10.1 **Executive Committee Report** - No Report Received
- 10.2 **Academic Appeals Committee Report** - No Report Received
- 10.3 **Academic Planning Committee Report** - Received for Information
- 10.4 **Awards Committee Report** - Received for Information
- 10.5 **Curriculum & Standards Committee Report** - Received for Information
- 10.6 **Equity Committee Report** - No Report Received
- 10.7 **Library Committee Report** - No Report Received
- 10.8 **Research Education & Learning Committee Report** - No Report Received

#### 11.0 Tri-Council Reports

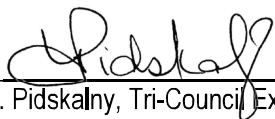
- 11.1 **Council of Elders** - Elder Tommy Weenusk  
Verbal report received. The Council of Elders met on September 27/23 and will meet again on November 29, 2023.
- 11.2 **Governing Council** - Becky Cianflone  
Verbal report received. The Governing Council met on September 28/23 and will meet again on November 30, 2023.
- 11.3 **Student Report**
  - 11.3.1 Vacancy, The Pas Campus
  - 11.3.2 Vacancy, Thompson Campus
  - 11.3.3 Vacancy, Regional Centre

**12.0 Roundtable**  
Received for information.

**13.0 Adjournment/Closing Prayer**  
Closing Prayer was offered by Elder Tommy Weenusk.  
Meeting was adjourned at 2:08 p.m. by Elder Tommy Weenusk.  
Next Learning Council Meeting: December 5, 2023.

Motion to Adjourn

**14.0 Information and Correspondence**  
Received for Information.



T. Pidskalny, Tri-Council Executive Officer

December 5, 2023

Dated



Dr. G. Stott, Learning Council Chair

December 5, 2023

Dated