

# University College of the North

## Minutes of the Learning Council

Tuesday, October 20, 2020  
1:00 pm – 4:30 pm

Zoom: 699.627.8649  
Teleconference: 1.866.279.1594  
Participant code: 668739



PRESENT		REGRETS	RESOURCES
Dr. J. Atoyebi	D. Nisbet	T. Bell-Tulman	A. Barbour-Stevenson, Manager of Academic Development
L. Ayres	B. Partridge	E. Jebb	T. McKee, Learning Technologies Specialist
Dr. A. Hossain	R. Penner	A. Malik	C. Laverge, Chief Administrative Officer
B. Kruk	T. Pidskalny (Rec)	D. Williamson	
Dr. K. Hyde (Chair)	L. Plett		
Dr. Y. Kong	B. Schaffer		
D. Lauvstad	Dr. D. Smith		
K. Laycock	H. Smith		
G. Melko	G. Stott		
NON-VOTING / EX-OFFICIO		ABSENT	
D. Dalcanale	Dr. V. Zeran		
J. Fitzpatrick			

### 1.0 UCN Traditional Territory Acknowledgement.

2.0 **Opening Prayer**  
Offered by Elder Bill Schaffer.

### 3.0 Presentations

3.1 Center for Learning, Education and Research (CLEAR) – Ann Barbour-Stevenson.

### 4.0 Call to Order

The meeting was called to order at 1:21 pm by Chair, K. Hyde.

### 5.0 Chairperson's Remarks

Received for information.

### 6.0 Adoption of Agenda

It was duly moved and seconded by G. Stott / D. Smith  
**THAT** the agenda for October 20, 2020 be accepted as presented.  
**This Motion was put to a vote and CARRIED**

LC-10/20/20-6.0  
Adoption of Agenda

### 7.0 Acceptance of Minutes

7.1 **September 1, 2020 – Meeting Minutes**  
It was duly moved and seconded by J. Atoyebi / A. Hossain  
**THAT** the LC accept the Minutes of September 1, 2020 as presented.  
**This Motion was put to a vote and CARRIED**

LC-10/20/20-7.1  
Acceptance of Minutes  
September 1, 2020

### 8.0 Business Arising

#### 8.1 President's Report

President's Report received for information.

- D. Lauvstad encouraged the members to review the Sharing Spaces Safely document that has been distributed and is available online
- Finance department is going through the annual mid-year budget review process
- The Pas Campus has completed an extensive asbestos remediation
- Advised that he was part of a committee (University and College Presidents working with the Business Council of Manitoba) that produced a report titled The Horizons Report. The report identified areas where industry and academia could

collaborate; skill development, research, etc. Group applied for and received just over a million dollars in funding from Western Diversification to set up an operation called The Manitoba Industry, Academia Partnership. <https://miap.ca/>

- Office of the Auditor General's Report was recently released; commissioned in 2015 as a response to Governance Issues. The report is broken into two sections. The first was an oversight of all post secondary institutions – is government doing its job well in terms of providing oversight and direction. The second, which has not yet been received, provides a confidential review of internal governance practices. Have not received the final draft of a confidential report that has not yet been released. See the two links:  
<https://news.gov.mb.ca/news/index.html?item=49373&posted=2020-10-08>  
<https://www.oag.mb.ca/audit-reports/report/oversight-of-post-secondary-institutions/>

## 9.0

### New Business

#### 9.1 LC-01-03 Academic Planning Committee TOR

It was duly moved and seconded by D. Smith / K. Laycock

**THAT** the LC approve the revisions to LC-01-03 Academic Planning Committee TOR as presented.

**This Motion was put to a vote and CARRIED**

LC-10/20/20-9.1  
LC-01-03 Academic  
Planning Committee  
TOR

LC approved the following:

- Committee shall be composed of a maximum of twenty-one (21) members, 18 of whom are voting members, and shall include:
- Convert the AVP Community and Industry Solutions to a non-voting member
- Include the AVP of Access and the AVP of RRAI in the membership, non-voting members
- Include the Manager of Academic Development in APC membership, voting member
- Removal of the Vice President, Community Based Services

#### 9.2 A Framework for a Resilient and Sustainable Post-COVID UCN

It was duly moved and seconded by K. Laycock / L. Plett

**THAT** the LC approve A Framework for a Resilient and Sustainable Post-COVID UCN, as presented.

**This Motion was put to a vote and CARRIED**

LC-10/20/20-9.2  
A Framework for a  
Resilient and  
Sustainable Post-  
COVID UCN

#### 9.3 LC-01-07 Library Committee TOR

It was duly moved and seconded by G. Stott / J. Atoyebi

**THAT** the LC approve the revisions to LC-01-07 Library Committee TOR as presented.

**This Motion was put to a vote and CARRIED**

LC-10/20/20-9.3  
LC-01-07 Library  
Committee TOR

LC approved the following:

- Item 1.1 replace the Dean, Library and Instruction Services with the *University College Librarian-The Pas, the Campus Librarian-Thompson, and the Library Technician*
- Item 3.1 replace twelve members with *sixteen voting members*
- Item 3.1 a) replace Dean, Library Services with *AVP Reconciliation, Research and Academic Innovation (ex-officio)*
- Item 3.1 b) reword to: one Dean *or AVP* (appointed by the deans annually) (*ex-officio*)
- Item 3.1 c) add (*ex officio*)
- Item 3.1 d) increase two university faculty to *three* university faculty
- Item 3.1 e) increase two college faculty to *three* college faculty
- Item 3.1 h) reduce three members at large to *two* members at large

- Item 3.1 i) add *University College Librarian-The Pas (ex-officio)*
- Item 3.1 j) add *Campus Librarian-Thompson (ex-officio)*
- Item 3.1 k) add *Library Technician (ex-officio)*
- Add new Item 3.2 *The term 'ex-officio,' as used in Section 3.1 to describe membership in the Library Committee, refers to an obligation or privilege a person has, by virtue of their position, to serve on the committee. An ex-officio member has all the rights and obligations of membership of the committee, including making motions and participating in discussions. The obligations include attending meetings and being an active member. Unless otherwise noted, an ex-officio member is a voting member of the Library Committee.*
- Item 3.3 reword ...name of the Dean who is appointed.... To ...name of the Dean/AVP who is appointed....
- Item 3.6 reword The committee shall elect its Chair from the Committee's membership for a one-year renewable term to The committee shall elect its Chair from the Committee's membership, *every August/September*, for a one-year renewable term.
- Add Item 4.4 *The Dean/AVP shall be nominated and elected annually and may serve up to three consecutive terms.*
- Item 5.1 reword The Committee shall utilize Parliamentary procedures as specified by the Learning Council Rules of Governance to *Robert's Rules of Order shall govern the conduct of all Committee meetings. Such matters on which the UCN Learning Council Rules of Governance lay down specific procedures shall be excluded from the foregoing.*

#### 9.4 LC-01-09 Research, Education and Learning Committee TOR

It was duly moved and seconded by A. Hossain / B. Schaffer

**THAT** the LC approve the revisions to LC-01-09 Research, Education and Learning Committee TOR as presented.

**This Motion was put to a vote and CARRIED**

LC approved the following:

- Item 4.1 replace Dean of Research & Innovation with *Associate Vice-President Reconciliation, Research and Academic Innovation*
- Item 4.1 replace Academic Specialist with *Manager of Academic Development*

#### 9.5 UCN Web Conferencing Sessions at UCN

It was duly moved and seconded by D. Smith / A. Hossain

**THAT** the LC approve Recorded Web Conferencing Sessions at UCN: Privacy and Copyright Guidelines for Instructors, as presented.

**This Motion was put to a vote and CARRIED**

#### 9.6 Learning Council Ratifications

It was duly moved and seconded by K. Laycock / J. Atoyebi

**THAT** the Learning Council ratify the following appointments to the Learning Council: University Faculty:

- Katrin Atnikov, University Faculty, for a term of three years to commence October 20, 2020 and conclude June 30, 2023
- Abayomi Oredogbe, University Faculty, for a term of three years to commence October 20, 2020 and conclude June 30, 2023
- Aaron Crowe, University Faculty, for a term of three years to commence October 20, 2020 and conclude June 30, 2023

**This Motion was put to a vote and CARRIED**

LC-10/20/20-9.4

LC-01-09 Research,  
Education and Learning  
Committee TOR

LC-10/20/20-9.5

UCN Web Conferencing  
Sessions at UCN

LC-10/20/20-9.6

Learning Council  
Ratifications

**9.7 LC Standing Committee Ratifications**

LC-10/20/20-9.7  
 LC Standing Committee  
 Ratifications

It was duly moved and seconded by G. Stott / D. Smith

**THAT** the Learning Council ratify the following appointments to the Learning Council Standing Committees:

Curriculum & Standards Committee:

- Janet Sainsbury, Member at Large, for a term of two years to commence October 20, 2020 and conclude June 30, 2022

Research, Education and Learning Committee:

- Betty Braaksma, Library Services, for a term of two years to commence October 20, 2020 and conclude June 30, 2022

**This Motion was put to a vote and CARRIED**

**9.8 Nominations – One University Faculty to LC Executive**

Dr. Keith Hyde opened the floor for nomination.

K. Laycock nominated J. Atoyebi

J. Atoyebi accepted the nomination

No further nominations

J. Atoyebi determined University Faculty-Executive Member, by acclamation.

**9.9 UCN Mental Health Resources during COVID**

D. Smith spoke to the Mental Health Resources available to students, which included:

- There are two Counselors to provide student supports, one in The Pas and one in Thompson. They have been doing some outreach as well (through email, phone calls, wellness checks, updates/information to Student Life Facebook pages, etc).
- Canada Mental Health Association forwards the UCN Counselors information which they pass on to the students as well.
- Note that UCN Counselors are not Mental Health Practitioners, which is a requirement when implementing some of the standards (just recently sent to all post secondary institutions).
- Elders are available to staff and students.
- Kimberly Bee is the Academic Advisor/Counsellor for Regional Campuses and can be contacted via email [kbee@ucn.ca](mailto:kbee@ucn.ca), or via phone 204-677-7202.

C. Laverge spoke to the Mental Health Resources available to faculty and staff, which included:

- UCN is part EFAP Program, which provides supports for both the employees and families. This includes mental health supports including stress, depression, anxiety, grief, addictions, relationship issues, problems at work, work-life balance. This is confidential and employees don't need to reach out to anyone at UCN. This information is made available in the Sharing Spaces Safely document which includes links to supports.
- Elders are available to staff and students.

**9.10 UCN Quarterly Research Report, Second Quarter**

Received for information.

**10.0 Learning Council Committee Reports**

**10.1 Executive Committee Report** – Verbal Report Received for Information

**10.2 Academic Appeals Committee Report** – No Report

**10.3 Academic Planning Committee Report** – Report Received for Information

- 10.4 **Awards Committee Report** – Next meeting September /20
- 10.5 **Curriculum & Standards Committee Report** – No Report
- 10.6 **Equity Committee Report** – No Report
- 10.7 **Library Committee Report** – Report Received for Information
- 10.8 **Research Education & Learning Committee Report** – Report Received for Information

#### 11.0 **Tri-Council Reports**

##### 11.1 **Council of Elders – B. Schaffer**

August's meeting was rescheduled to September 23/20.  
Next meeting is set for November 25/20.

##### 11.2 **Governing Council – D. Nesbit**

No Report.  
Next meeting is set for November 26/20.

##### 11.3 **Student Report – VACANT**

No Student Report.

#### 12.0 **Roundtable**

- The Language Arts Festival has been canceled this year, due to the uncertainty generated with the pandemic.
- Reminder: the next Learning Council meeting is Tuesday, December 8<sup>th</sup> at 8:30 am.

#### 13.0 **Adjournment/Closing Prayer**

It was duly moved and seconded by D. Smith / B. Schaeffer  
**THAT** the meeting be adjourned at 2:27 pm

Motion to Adjourn

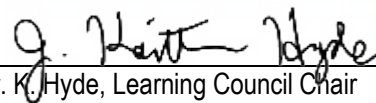
Closing prayer offered by Elder Bill Schaffer.

#### 14.0 **Information and Correspondence**

Received for Information.



T. Pidskatny, Tri-Council Executive Officer



Dr. K. Hyde, Learning Council Chair

December 8, 2020

Dated

December 24, 2020

Dated