

The University College of the North (UCN), in partnership with Safety Services Manitoba (SSM), is pleased to offer the

Manitoba Occupational Health & Safety Certificate Program

Train Remotely – Attend **VIRTUAL** Classes with a Live Instructor

Registered students will take this training from their home or workspace. Students will not be attending at one of our UCN campuses or Centres. Handouts and meeting login information will be emailed to registered students by the instructor. Students must have a laptop, tablet or smart phone with reliable internet capable of connecting to remote training with use of microphone and video.

Date: Classes will be held over Zoom.

February 2, 2021 – May 13, 2021 Tuesday & Thursday 6:00pm – 10:00pm **Revised end date.**

Student orientation January 28, 2021 at 6:00pm. Students will train virtually with a live instructor

Course Cost: \$3,999.00

Instructors, course handouts and course links provided by Safety Services Manitoba. Links to video recordings will be made available for up to 10 days after each scheduled session.

Program Description: The Manitoba Occupational Health and Safety Certificate Program is designed for individuals interested in pursuing a career in occupational health and safety. Career opportunities may be found within government organizations, educational institutions plus various industry and retail establishments. Individual certificates, along with the Manitoba Occupational Health and Safety Certificate, will be issued by SSM.

To **register or for further information
Contact Lindsay Cook at 204-734-4419 or lcCook@ucn.ca**

The fee must accompany the registration form in order for your seat to be held. Pay by cash, check, Purchase Order, ATI, TAN, MasterCard/Visa. Courses are subject to cancellation due to insufficient enrolment. Refund Policy: 100% refund will be issued if course is cancelled by UCN. If student wishes to withdraw, a refund will be issued providing the original receipt and voluntary withdrawal form are submitted to UCN 10 business days prior to first day of class.

Deadline to apply & make payment arrangements: January 21, 2020 by 3:00pm

The Registration form can be found at ucn.ca/ce

Individual course registration will be available once the minimum student enrolment is reached for the program.

Further information and course offerings can be found at ucn.ca/ce



Manitoba Occupational Health & Safety Certificate Program

Scheduled virtual classes with a live instructor. Delivered Tuesday & Thursday evenings.

Course Code	Course Name	Course Hrs	Start Date	End Date	Times	Delivery
EXT.1775	Manitoba Occupational Health & Safety Law	6	2-Feb-21	4-Feb-21	6:00-9 pm	Zoom
EXT.0539	Due Diligence	4	9-Feb-21	9-Feb-21	6:00-10 pm	Zoom
EXT.0533	Hazard Recognition & COVID 19 Safety	4	11-Feb-21	11-Feb-21	6:00-10 pm	Zoom
EXT.0528	Inspections/Workplace Inspections	4	16-Feb-21	16-Feb-21	6:00-10 pm	Zoom
EXT.0529	Incident Investigation	6	18-Feb-21	23-Feb-21	6:00-9 pm	Zoom
EXT.0526	Safety and the Supervisor Training	6	25-Feb-21	02-Mar-21	6:00-9 pm	Zoom
EXT.1111	Safety Committee Basics	6	4-Mar-21	9-Mar-21	6:00-9 pm	Zoom
EXT.1771	Fire Prevention Safety Basics	4	11-Mar-21	11-Mar-21	6:00-10 pm	Zoom
EXT.0534	GHS/WHMIS 2015	4	16-Mar-21	16-Mar-21	6:00-10 pm	Zoom
EXT.0523	TDG Ground	4	18-Mar-21	18-Mar-21	6:00-10 pm	Zoom
EXT.0524	Spill Response	4	23-Mar-21	23-Mar-21	6:00-10 pm	Zoom
EXT.1770	Preventing Workplace Violence	4	25-Mar-21	25-Mar-21	6:00-10 pm	Zoom
March 29 - April 2, 2021 Spring Break						
EXT.0527	Lockout/Tagout	4	06-Apr-21	06-Apr-21	6:00-10 pm	Zoom
EXT.0537	Fall Protection Theory	6	08-Apr-21	13-Apr-21	6:00-9 pm	Zoom
EXT.0534	Confined Space Theory	6	15-Apr-21	20-Apr-21	6:00-9 pm	Zoom
EXT.1773	Auditing Techniques	18	22-Apr-21	11-May-21	6:00-9 pm	Zoom
EXT.1772	Practical Loss Leadership - Home Study Red Book	40	Must be completed by May 4, 2021			Home Study
EXT.1774	Occupational Health and Safety Career Paths	4	13-May-21	13-May-21	6:00-10 pm	class Zoom
Total Course Hours		134				
Student Orientation: January 28, 2021 at 6:00pm via zoom to ensure you can connect for February 2, 2021 class.						
Students will need to have a valid email & access to a computer with reliable internet connection to attend classes from their own location.						
Certificates of completion will be issued for each individual course.						
Program Start date & Completion date:			2-Feb-21	13-May-21		

Manitoba Occupational Health & Safety Certificate Program - Course Descriptions

Manitoba Occupational Health & Safety Law

This course will assist the participant to understand the contents of the Manitoba Workplace Safety and Health Act and Regulations. This course will also assist the participant to link Manitoba legislation to other relevant legislations, standards and the Criminal Code of Canada.

Due Diligence

This course provides a basic understanding of due diligence and how it works for you and your organization. It covers the rights and responsibilities of all employees/employers in the workplace and what they mean, and provides participants with an overview of Manitoba's health and safety law as well as the criminal code of Canada.

Hazard Recognition & COVID-19 Safety

Teaches participants the fundamentals of how to identify hazards in the workplace, rate the risk of the hazards identified, and recommend controls to eliminate or minimize the risks of these hazards using various tools developed by safety professionals.

COVID -19 Safety

COVID-19 transmission/Symptoms of COVID-19/Vulnerable populations/Tips for preventing illness such as:/Physical distancing/Self-isolation/Proper hand washing techniques/Wiping down high-traffic surfaces/Sick plans/Preventing the spread of illness in the workplace/Tips for employers/Worker rights

Inspections/Workplace Inspections

This course focuses on the importance of formal and informal inspection techniques and the need to identify the hazards within the workplace. Once the hazards are identified, the student will be taught proper ways to eliminate or control the hazard through corrective actions and recommendations.

Incident Investigation

How to conduct an incident investigation at your workplace. It includes techniques for information gathering and scene preservation, how to interview witnesses and preparing the report. This course will teach participants the fundamental methods for preventing repeat incidents in your workplace.

Safety & the Supervisor Training

This course uses learning techniques developed to maximize broaden the knowledge of safety system, roles and responsibilities. This course is designed for those who will be managing, supervising and directing a company's health and safety program and its employees. Measuring, maintaining and developing OH&S management systems are required skills of the supervisor. Topics include the guiding principles of safety management systems, legislated rights and responsibilities.

Safety Committee Basics

Your safety committee may be ineffective unless members understand their role and carry out their individual responsibilities. The safety committee can be a "profit center" activity: As a fact-gathering, problem-solving team of motivated members, the safety committee has the potential to help save lives and money. This course will give the students the effective tools and skills to perform these tasks and add value to the safety committee structure.

Fire Prevention Safety Basics

Fire Extinguisher Theory/Classification of Fires/Fire Decision Skills/Small Fire Protocol/What to do in the event of a fire/Fire Prevention/Reporting an Emergency

GHS/WHMIS 2015

This program teaches participants how to identify hazardous products, control hazards from these products, and safely handle controlled products.

TDG Ground

This course provides the necessary tools to ensure all drivers, shippers, and receivers learn appropriate handling and ensure legal responsibilities are understood and fulfilled. This course will also teach participants the appropriate response techniques in emergency situations such as spills or accidents.

Spill Response

Safety Services Manitoba's Spill Response training provides students with the most current legislative information including industry best practices. Learn the basics in spill response. This course will identify best practices and products available and assist participants in generating a spill response plan for their organization.

Preventing Workplace Violence

Understanding of workplace violence/Understanding of legislation and responsibilities regarding workplace violence/Assessing the risk of violence/Controlling hazards and risks/Developing and implementing violence prevention and control plans/Monitoring and follow-up

Lockout/Tagout

This program teaches participants how to identify and control all potential energy sources that may result in injury if not locked out. Students will learn how to use different types of devices that may be required to lock equipment out.

Fall Protection Theory

This program teaches participants how to exercise the hierarchy of controls including fall prevention, fall restraint, and fall arrest as each situation will be different when working at heights. Students will learn how to inspect fall protection equipment, how to don a harness.

Confined Space Theory

The course will address the hazards associated with confined spaces and it will outline the duties and responsibilities of all members of a confined space entry team, emergency rescue procedures, and plan development.

Auditing Techniques

Auditing theory/Regulations and application/Documentation, Due Diligence, Compliance and Planning/Learn how to Conduct Audits, Audit Process and Cycle. /Approaches for Effective Auditing. Preparing and Using Checklist. /How to Seek Objective Evidence.

Practical Loss Leadership Home Study Program

This course will help the participant improve the effectiveness, efficiency, and excellence of your health & safety system for managing loss control, quality, production, and cost control. Improved quality, production and cost control go hand-in-hand with improved loss control, and all depend on how the system is managed. All technical support questions for this home study program should be directed to: David Erl derl@safetyservicesmanitoba.ca

Program Wrap up/Occupational Health & Safety Career Paths

Codes of Conduct and personal liabilities/Industry Opportunities and Professions
Manitoba Safety Associations/Professional Certifications and Designations