

Learning Council Notice & Agenda

Date: Tuesday, June 9, 2020
Time: 8:30 – 12:00 pm
Zoom – 6996278649
Teleconference - 1-866-279-1594
Participant Code - 668739
The Pas: Boardroom
Thompson: Boardroom



#	Agenda Item
1.0	Opening Prayer
2.0	Presentations 8:30 am – Reconciliation, Research and Academic Innovation – T. McKee, L. Weldon, J. Sainsbury, L. McCullum 9:30 am – Orientation Overview – M. Ballantyne
3.0	Call to Order
4.0	Chairperson's Remarks
5.0	Adoption of Agenda
6.0	Acceptance of Minutes 6.1 April 21, 2020
7.0	Business Arising 7.1 President's Report
8.0	New Business 8.1 Learning Council Ratifications 8.2 Learning Council Standing Committee Ratifications 8.3 Academic & Research Plan – 2020-2025 8.4 Non-Degree Program Approval Process Report – June 2020 8.5 LC Authority Delegated to the President Report 8.6 Classroom Caps 8.7 Classroom Integrity 8.8 August Learning Council Meeting – Change of Date 8.9 UCN's Return to Class/Campus Plan
9.0	Learning Council Committee Reports 9.1 Executive Committee Report 9.2 Academic Appeals Committee Report 9.3 Academic Planning Committee Report 9.4 Awards Committee Report 9.5 Curriculum & Standards Committee Report 9.6 Equity Committee Report 9.7 Library Committee Report 9.8 Research Education & Learning Committee Report
10.0	Tri-Council Reports 10.1 Council of Elders – B. Schaffer 10.2 Governing Council – D. Nisbet 10.3 Student Report – VACANT
11.0	Roundtable
12.0	Adjournment/Closing Prayer
13.0	Information/Correspondence 13.1 2018-2019 Attendance 13.2 LC Member Terms – 2018 and 2019 13.3 LCSC Member Terms 13.4 Academic Policy Review Schedule 13.5 Tri-Council Meeting Schedule 13.6 2019-20 LC Record of Motions

University College of the North Minutes of the Learning Council

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PRESENT	REGRETS	ABSENT
Dr. J. Atoyebi L. Ayres Dr. A. Barbour-Stevenson T. Bell-Tullman S. Bulycz (Rec) Dr. K. Hyde K. Laycock (Chair) G. Melko	Dr. A. Nkrumah D. Nisbet B. Partridge R. Penner A. Robinson B. Schaffer (EI) Dr. D. Smith	J. Boyes H. Briggs E. Jebb B. Kruk D. Lauvstad L. Melnick Dr. A. Hossain
NON-VOTING / EX-OFFICIO		
D. Dalcanale J. Fitzpatrick D. Williamson Dr. V. Zeran		M. Belmore P. Deol

1.0 **Opening Prayer**
 Offered by Elder Bill Schaffer

2.0 **Presentations**

2.1 **Reconciliation, Research and Academic Innovation – T. McKee, J. Sainsbury**
 Learning Council received information on UCN’s plans to pivot to Online Learning for next year which included the following;

Phase 1

- Shifting from Campus to Online

Phase 1-2

- Term 40 (Skills and Dedicated Sessions)

Phase 2

- Transitioning to Online
- Finalize Course Framework, Resource Department, Best Practices, Mapping Strategies (Processes and Tools)

Phase 3

- Term 40 (19-20) and Term 20 (20-21) – Student Supports
- Online Courses, Job Aids, Videos for Students (UCN Learn, Virtual Classroom, Online Exams, Dropbox Submissions)
- Fall Orientation
- Student Information Webpage
- Student Help Chat Widget

2.2 **Fall Orientation Overview – Michelle Ballantyne, Awards Officer**

M. Ballantyne provided the LC with an overview of plans for the Fall Orientation. All information shared is available on the UCN Website.

- 3.0 Call to Order**
The meeting was called to order at 8:36 am by Chair, K. Laycock
- 4.0 Chairperson's Remarks**
Received for Information
- 5.0 Adoption of Agenda**
It was duly moved and seconded by L. Melnick / H. Briggs
THAT the June 9, 2020 agenda be adopted as presented
This Motion was put to a vote and CARRIED
- LC-09/06/20-5.0
Adoption of Agenda
- 6.0 Acceptance of Minutes**
6.1 April 21, 2020
It was duly moved and seconded by B. Schaffer / J. Atoyebi
THAT the LC accept the Minutes of April 21, 2020 as presented.
This Motion was put to a vote and CARRIED
- LC-09/06/20-6.1
Acceptance of Minutes
April 21, 2020
- 7.0 Business Arising**
7.1 President's Report
President Lauvstad provided regrets. No report.
- 8.0 New Business**
8.1 Learning Council Ratifications
It was duly moved and seconded by K. Hyde / A. Barbour-Stevenson
THAT the Learning Council move to ratify the following appointments to Learning Council;
- Dr. Amjad Malik, University Faculty Regional Centre for a term of three years to conclude on June 30, 2023.
- Dr. Greg Stott, University Faculty for a term of three years to conclude on June 30, 2023.
- Dr. Joseph Atoyebi, University Faculty for a term of three years to conclude on June 30, 2023.
- Dr. Ying Kong, University Faculty for a term of three years to conclude on June 30, 2023.
- Heather Smith, University Faculty for a term of three years to conclude on June 30, 2023.
- Barbara Partridge, Academic Advisor for a term of three years to conclude on June 30, 2023.
This Motion was put to a vote and CARRIED
- LC-09/06/20-8.1
Learning Council Ratifications
- 8.2 Learning Council Standing Committee Ratifications**
It was duly moved and seconded by T. Bell-Tulman / J. Atoyebi
THAT Learning Council move to ratify the following appointments to the Learning Council Standing Committees
Academic Planning Committee
- Kellie Gravelin, University Faculty for a term of three (3) years to conclude on June 30, 2023.
Appeals Committee
- Henk Warner-Brown, University Faculty for a term of three (3) years to conclude on June 30, 2023.
- Barbara Partridge, Member at Large for a term of two (2) years to conclude on June 30, 2022.
- Valdine Flaming, Member at Large for a term of two (2) years to conclude on June 30, 2022.
- LC-09/06/20-8.2
Learning Council Standing
Committee Ratifications

Awards Committee

- Susan Barbeau, University Faculty for a term of three (3) years to conclude on June 30, 2023.
- Barbara Partridge, Member at Large for a term of two (2) years to conclude on June 30, 2022.

Executive Committee

- Gary Melko, Dean for a term of one (1) year to conclude on June 30, 2021.

Library Committee

- Henk Warner-Brown University Faculty for a term of three (3) years to conclude on June 30, 2023.
- Leah Yelland Non-Faculty for a term of three (3) years to conclude on June 30, 2023.

This Motion was put to a vote and CARRIED

8.3 Academic and Research Plan 2020-2025

It was duly moved and seconded by D. Smith / A. Robinson

THAT the Learning Council approve the Academic and Research Plan 2020-2025.

This Motion was put to a vote and CARRIED

LC-09/06/20-8.3

Academic and Research Plan
2020-2025

8.4 Non-Degree Program Approval Process – June 2020

Received for Information

8.5 LC Authority Delegated to President Report

Received for Information

8.6 Classroom Caps

K. Laycock mentioned that some faculty have had discussion regarding Classroom Caps for the fall. No decision, just discussion.

8.7 Classroom Integrity

K. Laycock mentioned that some faculty have had discussion regarding Classroom Integrity in particular confidentiality issues when students are joining classes online from their workplace.

Discussion only.

8.8 August Learning Council Meeting – Change of Date

It was duly moved and seconded by A. Robinson / Dr. A. Barbour-Stevenson

THAT Learning council change their August 25, 2020 meeting date to September 1, 2020.

This Motion was put to a vote and CARRIED

LC-09/06/20-8.3

August Learning Council
Meeting – Change of Date

9.0 Learning Council Committee Reports

9.1 Executive Committee – Report Received for Information

9.2 Academic Appeals Committee Report – No Report

9.3 Academic Planning Committee Report – Report Received for Information

9.4 Awards Committee Report – Report Received for Information

9.5 Curriculum & Standards Committee Report – Report Received for Information

9.6 Equity Committee Report – No Report

9.7 Library Committee Report – No Report

9.8 Research Education And Learning Committee Report – No Report

10.0 Tri-Council Reports**10.1 Council of Elders – B. Schaffer**

Elders Report received for information

10.2 Governing Council – D. Nisbet

GC Report received for information

10.3 Student Report – VACANT

No Student Report

11.0 Roundtable

Received for Information

Dr. Dan Smith had the following words for Linda Melnick.

I would like to acknowledge a long-standing member of Learning Council. Our meeting today represents Linda Melnick's last Learning Council meeting before her well-deserved retirement. Linda's association with Learning Council has been significant: Linda was instrumental in setting up the LC between 2004 and 2006, and has participated as a member of Learning Council since that time, and she has served on multiple committees over the years. Linda has also contributed significantly to UCN during her career. Linda started as an instructor, but her talents ultimately took her to administration, where she has served in various leadership positions, including leading the business program, including a stint as Dean of Business back in 2013/14. Linda served the Director of Academic Development for a number of years, and ended her career as the Dean of Research and Innovation (which transformed into Research and Academic Excellence over the last couple of years). Linda also served as the acting Vice-President Academic and Research in 2012/13.

Linda has had a long and distinguished career at UCN, and has contributed significantly to its development and to its successes. On behalf of all Learning Council and all of UCN, I want to thank Linda for her service, and wish her all the best in her retirement.

12.0 Adjournment/Closing Prayer

It was duly moved and seconded by Dr. A. Barbour-Stevenson / Dr. K. Hyde

Motion to Adjourn

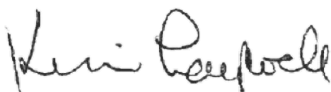
THAT the meeting be adjourned at 10:37 am

Closing prayer offered by Elder B. Schaffer

13.0 Information and Correspondence

Received for Information

 S. Bulycz, Mgr Community Programming FABS



 K. Laycock, Learning Council Chair

 September 1, 2020

Dated

 September 1, 2020

Dated