



University College
of the North

INSTRUCTIONAL SPECIALIST Reconciliation, Research and Academic Innovation (RRAI) - Instructional Service

UCN is building better futures for a stronger North. UCN provides learning opportunities to northern communities and its people offering more than 40 academic degree, diploma and certificate programs. We commit to offering a safe, welcoming and inclusive work environment where innovation and creativity is welcomed. We offer a generous Total Compensation Package with health benefits, great pension plan along with the opportunity for personal and professional growth.

DUTIES

Reporting to the Learning Technologies Specialist, UCN requires a Curriculum Specialist to work collaboratively with the Instructional Services team and instructors to translate course content and training into engaging distributed educational courses. Other responsibilities will include selecting appropriate online instructional assessment methods and educational technology, defining time frames for content development, and preparing and loading digital content into UCNLearn. The goal is to facilitate the structuring of course content into digital format for hosting on UCNLearn and delivery to students.

REQUIRED QUALIFICATIONS

- Minimum of Masters of Arts or Masters of Science degree in Instructional Design, Educational Technology or similar
- A combination of education and experience may be considered
- Proven working experience in instructional design and with instructional technology
- Excellent knowledge of learning theories and instructional design models
- Previous lesson and curriculum planning skills
- Basic HTML and/or H5P programming knowledge
- Strong knowledge of course development software and with D2L Brightspace Learning Management System
- Excellent visual design skills (Dreamweaver, Photoshop, Illustrator) and ability to storyboard
- Ability to write effective copy, instructional text, audio scripts/video scripts
- Effective communication skills
- Strong interpersonal skills
- Strong organizational and analytical skills
- Ability to work with minimal supervision
- Experience and/or knowledge and understanding of Indigenous cultures

ASSETS

- The ability to speak an Indigenous language
- Masters degree in Instructional Design, Educational Technology or similar

CONDITIONS OF EMPLOYMENT

- Candidates must be legally entitled to work in Canada
- Satisfactory criminal records, vulnerable sector check etc.

Applicants are asked to provide a cover letter and resume with their application. Applicants must demonstrate in their cover letter and their resume how they meet the qualifications.

UCN is committed to building a workforce representative of the populations we serve. Preference will be given to qualified Indigenous candidates. Applicants are invited to indicate in their cover letter or resume if they are from any of the following groups: Indigenous peoples, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. Persons with disabilities who require accommodation for any part of the application or hiring process should contact Human Resources.

Please indicate in your subject line the competition number for which you are applying

We thank all applicants for their interest, but only those selected for an interview will be contacted. Application materials, including references, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba).

For more information and other employment opportunities, visit www.ucn.ca

UCN acknowledges that we are on the traditional territories and homelands of many Indigenous peoples, who have existed here since time immemorial. The First Nations in the area that UCN serves entered into treaty relationships with the Crown and the territory has also become home to other Indigenous peoples. We uphold the treaties and collaborate with all Indigenous peoples to share truth, reconciliation and learning.

COMPETITION NUMBER
22-065

CLOSING DATE
June 30, 2022; however, will
remain open until filled

SALARY RANGE
\$72,513.00 to \$91,558.00 per
annum, plus remoteness
allowance

POSITION
CLASSIFICATION
Curriculum Consultant

POSITION LOCATION
The Pas or Thompson
(other locations in
Manitoba considered)

POSITION TYPE
Full-Time, Regular
Position

APPLY TO
University College of the
North,
Attention: Human Resources
P.O. Box 3000
Fax: (204) 623-4414
Email: hinfo@ucn.ca (PDF
preferred format)