

University College of the North

Minutes of the Learning Council

Date: Tuesday, February 20, 2024
Time: 8:30 am - 12:00 pm

Thompson Meeting Room 409
The Pas Boardroom 132
Zoom: 699.627.8649



PRESENT		REGRETS	GUESTS/RESOURCES
T. Bell-Tulman J. Cook Dr. A. Hossain Dr. K. Hyde Dr. A. Kamal D. Lauvstad K. Laybolt K. Laycock	T. Manych Dr. A. Oredegebe Dr. S. Peter M. Petricone Dr. L. Plett H. Smith Dr. G. Stott	J. Grant G. Melko T. McKee Dr. R. Neckoway <u>Non-Voting</u> J. Fitzpatrick G. Guiboche Dr. D. Smith	T. Pidskalny - Tri-Council Exec. Officer /President's Office Manager
NON-VOTING / EX-OFFICIO		ABSENT	
A. Barbour-Stevenson H. Bryant	C. Fiedler	E. Jebb C. Bignell B. Cianflone	Dr. T. Islam T. Weenusk

1.0 UCN Traditional Territory Acknowledgement.

2.0 Opening Prayer
Opening Prayer was offered by Keith Hyde.

3.0 Presentations

3.1 Nil.

4.0 Call to Order
The meeting was called to order at 8:40 a.m. by Chair, G. Stott.

5.0 Chairperson's Remarks
The Chair welcomed new student member Jennifer Cook from The Pas Campus.

6.0 Adoption of Agenda
It was duly moved and seconded by K. Hyde / H. Smith
THAT the agenda for February 20, 2024 be accepted as presented.
This Motion was put to a vote and CARRIED

LC-02/20/24-6.0
Adoption of Agenda

7.0 Acceptance of Minutes
December 5, 2023 – Meeting Minutes
It was duly moved and seconded by M. Petricone / K. Laycock
THAT the minutes of December 5, 2023 be accepted as presented.
This Motion was put to a vote and CARRIED

LC-02/20/24-7.0
Acceptance of
Minutes December
5, 2023

8.0 Business Arising

8.1 President's Report

- President Lauvstad provided a written and verbal report that included:
- Update on Contract Training including that the projected revenue is expected to reach an all time high.
 - As part of the student recruitment strategy UCN is advertising in Winnipeg on billboards and on buses.

- The Northern Arts Workshop will be held in March of this year. There are several discussions regarding UCN's contribution and support of the creative sector in the north.
- UCN is partnering with NORCAT in the development of entry level miner training, and we hope to have a signing ceremony in March 2024.
- UCN has been looking at various shop facilities in Thompson to enable us to host a heavy-duty mechanics program.
- UCN's Pre-Law announcement has generated significant social media uptake.
- The first Thompson Linkages was held February 13 and 14/24. Have been receiving a lot of great feedback from attendees.
- Conference Board of Canada Centre for the North was onsite at The Pas Campus last week.
- Sheila Downer provided an UArctic Presentation last week was well attended by both University and College Faculty.

Discussion ensued.

8.2 VPAR's Report

L. Plett provided a written and verbal report that included:

- Provided an overview of the Pre-Law program, selection of courses, committee involvement, etc. Competencies and skills were initially identified by the Faculty of Law at University of Manitoba. UCN and UM worked through the process to ensure students at UCN can also obtain a Bachelor of Arts Degree with the selected courses.
- Recently toured NORCAT facilities in Ontario with Dr. Dan Smith and were able to watch a class in their first week of their training. They have innovative ways of teaching and training, with the combination of theory and practice.
- There is a new Student Services section in the written report that will provide updates, including scheduling. The schedule for the 2024/25 academic year is being revised to an 8:45 am start time.
- UCN is planning to deliver prep for post-secondary on the two main campuses. The plan is still evolving.

Discussion ensued.

8.3 Eduroam Update

Council was advised that Eduroam should be working now. S. Ducharme advised that he can login to the service on The Pas Campus, but will have to test, somehow, at participating institutions.

9.0

New Business

9.1 Policy Revision: LC-01-11 Appeals Committee TOR

It was duly moved and seconded by K. Hyde / T. Bell-Tulman

THAT the Learning Council approve the revisions to LC-01-11 Appeals Committee Terms of Reference as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.1
Policy Revision: LC-01-11 Appeals Committee TOR

9.2 Policy Revision: LC-01-07 Library Committee TOR

It was duly moved and seconded by A. Hossain / S. Peter

THAT the Learning Council approve the revisions to LC-01-07 Library Committee Terms of Reference as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.2
Policy Revision: LC-01-07 Library Committee TOR

9.3 LC Appeals Committee Member Ratification

It was duly moved and seconded by K. Laycock / K. Hyde

THAT the Learning Council ratify the appointment of Megan Boscow, University Faculty, to the LC Appeals Committee for a three-year term, ending June 30, 2027.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.3
LC Appeals Committee
Member Ratification

9.4 Learning Council College Faculty Nominations

The Chair provided an overview of discussion at the LC Executive Committee meeting. Since the LC Executive reviewed, Cindy Woodson has changed positions and is no longer a College Faculty member. She will not be included in the recommendation as outlined in the Submission Form.

It was duly moved and seconded by K. Laycock / K. Hyde

THAT the Learning Council ratify the appointments of Emile Paradis, Darcie Smeltzer, Harman Grewal, Kelly Barr, and Norbert Constant, College Faculty, to Learning Council, with terms of three years, March 1, 2024 to June 30, 2027.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.4
Learning Council
College Faculty
Nominations

9.5 Learning Council Governance Review Briefing

The Chair provided an overview of the attached Briefing Note. An RFP was issued in 2021 and a vendor was selected. Initial work was conducted; however, the review was not completed, and a final report was not received.

Council discussed and advised that it is important that a Governance Review be undertaken. This will be placed on the Agenda of the UCN President's Council and UCN Governing Council.

It was duly moved and seconded by K. Hyde / K. Laycock

THAT the Learning Council recommends that an Academic Governance Review is undertaken.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.5
Learning Council
Governance Review
Briefing

9.6 Curriculum and Standards Committee Submissions:

C. Fiedler clarified that these are not new courses. They were all previously listed under course code SCI but require their own course code. This will ensure that the UCN transcripts are more intuitive/transparent and allows for setting up prerequisite rules and automating the grad audit.

Council agreed to review the New Course requests in blocks of Biology, Chemistry, and Physics.

9.6.1 New Course: BIO. 2930 Special Topics in Biology

9.6.2 New Course: BIO. 2936.L Special Topics in Biology with Lab

9.6.3 New Course: BIO. 3930 Special Topics in Biology

9.6.4 New Course: BIO. 3936.L Special Topics in Biology with Lab

9.6.5 New Course: BIO. 4930 Special Topics in Biology

9.6.6 New Course: BIO. 4936.L Special Topics in Biology with Lab

It was duly moved and seconded by H. Smith / A. Oredgebe

THAT the Learning Council approve the new courses BIO. 2930 Special Topics in Biology, BIO. 2936.L Special Topics in Biology with Lab, BIO. 3930 Special Topics in Biology, BIO. 3936.L Special Topics in Biology with Lab,

LC-02/20/24-9.6.1-9.6.6
New Course Approvals

BIO. 4930 Special Topics in Biology, and BIO. 4936.L Special Topics in Biology with Lab, as presented.

This Motion was put to a vote and CARRIED

- 9.6.7 New Course: CHE. 2930 Special Topics in Chemistry
- 9.6.8 New Course: CHE. 2936.L Special Topics in Chemistry with Lab
- 9.6.9 New Course: CHE. 3930 Special Topics in Chemistry
- 9.6.10 New Course: CHE. 3936.L Special Topics in Chemistry with Lab
- 9.6.11 New Course: CHE. 4930 Special Topics in Chemistry
- 9.6.12 New Course: CHE. 4936.L Special Topics in Chemistry with Lab

It was duly moved and seconded by K. Laycock / K. Hyde

THAT the Learning Council approve the new courses CHE. 2930 Special Topics in Chemistry, CHE. 2936.L Special Topics in Chemistry with Lab, CHE. 3930 Special Topics in Chemistry, CHE. 3936.L Special Topics in Chemistry with Lab, CHE. 4930 Special Topics in Chemistry, and CHE. 4936.L Special Topics in Chemistry with Lab, as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.7-9.6.12
New Course Approvals

- 9.6.13 New Course: PHY. 2930 Special Topics in Physics
- 9.6.14 New Course: PHY. 2936.L Special Topics in Physics with Lab
- 9.6.15 New Course: PHY. 3930 Special Topics in Physics
- 9.6.16 New Course: PHY. 3936.L Special Topics in Physics with Lab
- 9.6.17 New Course: PHY. 4930 Special Topics in Physics
- 9.6.18 New Course: PHY. 4936.L Special Topics in Physics with Lab

It was duly moved and seconded by K. Laycock / H. Smith

THAT the Learning Council approve the new courses PHY. 2930 Special Topics in Physics, PHY. 2936.L Special Topics in Physics with Lab, PHY. 3930 Special Topics in Physics, PHY. 3936.L Special Topics in Physics with Lab, PHY. 4930 Special Topics in Physics, and PHY. 4936.L Special Topics in Physics with Lab, as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.13-9.6.18
New Course Approvals

- 9.6.19 Policy Revision: AC-01-29 Clinical Probation: Supportive Learning.....

It was duly moved and seconded by S. Peter / A. Hossain

THAT the Learning Council approve policy revisions to AC-01-29 Clinical Probation: Supportive Learning Contract, as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.19
Policy Revision: AC-01-29 Clinical Probation: Supportive Learning Contract

- 9.6.20 Policy Revision: AC-01-30 Academic Assessment

It was duly moved and seconded by K. Laycock / S. Peter

THAT the Learning Council approve policy revisions to AC-01-30 Academic Assessment, as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.20
Policy Revision: AC-01-30 Academic Assessment

- 9.6.21 Policy Revision: AC-01-31 DPN Promotion Requirements

Council recommended that Dean “of Health” is added to Item 9.

It was duly moved and seconded by S. Peter / M. Petricone

THAT the Learning Council approve policy revisions to AC-01-31 DPN Promotion Requirements, with the addition of Dean of Health to Item 9.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.21
Policy Revision: AC-01-31 DPN Promotion Requirements

- 9.6.22** Policy Revision: AC-01-32 DPN Unsafe Clinical Practice
Council discussed the meaning of “debarred” as mentioned in the Policy Statement. Questions raised if students could appeal, and if so to whom.

Action: Helga Bryant will email the requested information to T. Pidskalny to circulate with a motion for an email vote.

- 9.6.23** Policy Revision: AC-03-06 Professional Unsuitability Policy (DPN)
Council discussed Item 7.1 Appeals, in reference to a decision being final and binding, and shall not be challenged in court, or otherwise. Council questioned if this policy had been sent to a lawyer for review and was advised that the policy was reviewed by a lawyer in the past, but not recently. H. Bryant advised that the committee does have further updates to this policy that they are working through and will ensure the policy is reviewed by a lawyer as well.

It was duly moved and seconded by H. Smith / K. Laycock
THAT the Learning Council approve policy revisions to AC-03-06 Professional Unsuitability Policy (DPN), as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.23
Policy Revision: AC-03-06 Professional Unsuitability Policy (DPN)

The motion passed with 13 votes in favor, 1 vote against, and 1 abstention.

- 9.6.24** Policy Revision: AC-03-11 Extended Absence from Clinical in the DPN...
It was duly moved and seconded by K. Hyde / M. Petricone
THAT the Learning Council approve policy revisions to AC-03-11 Extended Absence from Clinical in the DPN Program, as presented.
This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.23
Policy Revision: AC-03-11 Extended Absence from Clinical in the DPN Program

- 9.6.25** Policy Revision: AC-03-13 DPN Use of Social Media
Council discussed the meaning of “debarred” as mentioned in Item 3. Procedures.

It was duly moved and seconded by A. Oredogbe / K. Laycock
THAT the Learning Council approve policy revisions to AC-03-13 DPN Use of Social Media, as presented.

This Motion was put to a vote and CARRIED

It was duly moved and seconded by L. Plett / K. Laycock
THAT the Learning Council rescind the motion to approve revisions to policy AC-03-13 DPN Use of Social Media, as presented.

This Motion was put to a vote and CARRIED

Action: Helga Bryant will email the requested information (regarding debarment) to T. Pidskalny to circulate with a motion for an email vote.

- 9.6.26** Policy Revision: AC-03-17 Clinical Practice Supervision by Preceptors
It was duly moved and seconded by S. Peter / M. Petricone
THAT the Learning Council approve policy revisions to AC-03-17 Clinical Practice Supervision by Preceptors, as presented.

This Motion was put to a vote and CARRIED

LC-02/20/24-9.6.26
Policy Revision: AC-03-17 Clinical Practice Supervision by Preceptors

10.0 Learning Council Committee Reports

- 10.1 **Executive Committee Report** - Received for Information
- 10.2 **Academic Appeals Committee Report** - Received for Information
- 10.3 **Academic Planning Committee Report** - Received for Information
- 10.4 **Awards Committee Report** - Received for Information
- 10.5 **Curriculum & Standards Committee Report** - Received for Information
- 10.6 **Equity Committee Report** - No Report Received
- 10.7 **Library Committee Report** - Received for Information
- 10.8 **Research Education & Learning Committee Report** - No Report Received

11.0 Tri-Council Reports

- 11.1 **Council of Elders** - Elder Tommy Weenusk
No update was provided.
- 11.2 **Governing Council** - Becky Cianflone
No update was provided.

11.3 Student Report**11.3.1 Kelly Laybolt, Thompson Campus**

Student Report received and included the following:

- SAC Planner shared that they are happy with student turnout at planned events.
- Attended last weeks Career Fair. Students and booth operators were pleased with the turnout.
- One issue raised by UCN students is the attendance of high school students coming into the UCN lobby, past the security booth, closer to the store and the library. This limits spaces for UCN students to utilize on the main floor. High school students crowding in the entrance door areas and smoking closer to the building than should. There has also been claims of high school students selling drugs in UCN lobby.
- Noticed that UCN library put up a sign that the library is for UCN students only. There is concern that the library may be closing the doors to the public/other students.

Action: L. Plett will take these concerns forward to the President's Council.

11.3.2 Jennifer Cook, The Pas Campus

Student Report received and included the following:

- The Pas SAC worked with J. Fitzpatrick on Student Success. Assisted with polling students and providing feedback. There were a few days of campaigning, which included an updated version of the poster vs what was provided in the Learning Council Meeting Package.
- SAC is working through their constitution, making revisions and discussing next steps.
- Feedback from students is that they are not happy with the 8:30 am start time of classes. There is also concern with class times going through the lunch hour. SAC is asking for consistent communication, and clarification on decisions so they can relate that to the student population.
- Had a recent meeting with the Housing Manager that went very well.
- Met with MLA's and discussion included targeting funding needed for student support services, accommodation, mental health, and student counselling. Feedback from students include concern that there is only one

Motion to Adjourn

student advisor/counsellor and one part-time accommodations person serving an approximate 600 student body.

11.3.3 Vacancy, Regional Centre
No report.

12.0 **Roundtable**
Received for information.

13.0 **Adjournment/Closing Prayer**
Meeting was adjourned at 10:40 a.m. by J. Cook.
Next Learning Council Meeting: April 23, 2024.

14.0 **Information and Correspondence**
Received for Information.



T. Pidskalny, Tri-Council Executive Officer

April 23, 2024

Dated



Dr. G. Stott, Learning Council Chair

April 23, 2024

Dated