

 <b>Policies &amp; Procedures Manual</b>	# Pages:	Policy Number:
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<b>Section: FACILITIES - BUILDINGS</b>	Approved by:	
	Senior Executive Council	
<b>Title: USE OF UNIVERSITY COLLEGE FACILITIES FOR POLITICAL AND RELIGIOUS PURPOSES</b>	Effective Date:	
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## POLICY STATEMENT

This procedure advises University College of the North (UCN) staff of the guidelines regarding the use of UCN facilities for political or religious activities.

## PROCEDURES

### 1. Guidelines – Use For Political Activities

- a) During a civic, provincial, or federal election campaign, all requests to visit UCN campuses for political purposes are to be directed to the Director of Communications.
- b) Community organizations may be allowed the use of UCN facilities for events such as all-candidates meetings or “town hall” types of meetings.
- c) During election campaigns, should faculty members wish to invite political party candidates to speak to their classes, an open invitation must be extended to all political parties.
- d) At no time are UCN facilities to be used for political party business purposes.
- e) Political posters or banners are not allowed on UCN premises, except inside residence rooms.
- f) When an election campaign is not underway, an elected representative may visit UCN on the invitation of UCN staff or students.

### 2. Guidelines – Use For Religious Purposes

- a) Organizations such as a ministerial association or ecumenical group may be permitted the use of UCN facilities for an event which may be interpreted as being religious, but which clearly does not provide special treatment for one religious group.
- b) UCN facilities are not to be used for regular religious services, recruiting followers, or for offering spiritual/faith healing services in exchange for compensation.
- c) Members of a religious group will show respect to students who are studying or researching at UCN.