



University College
of the North

EARLY CHILDHOOD EDUCATION INSTRUCTOR Training Solutions, Swan River

UCN is building better futures for a stronger North. UCN provides learning opportunities to northern communities and its people offering more than 40 academic degree, diploma and certificate programs. We commit to offering a safe, welcoming and inclusive work environment where innovation and creativity is welcomed. We offer a generous Total Compensation Package with health benefits, great pension plan along with the opportunity for personal and professional growth.

DUTIES

UCN requires part-time casual instructors to deliver the face-to-face courses for the Early Childhood Education Diploma Program in Swan River. In addition to teaching duties, the instructors will be responsible for classroom management, student supervision, advising, tutoring, maintenance of student records, grades, and other administrative tasks.

Applicants are asked to indicate in their cover letters which courses they are available to teach. Please see the second page of the advertisement for a detailed schedule of courses.

REQUIRED QUALIFICATIONS

- Manitoba ECE III level designation by Province of Manitoba's Early Learning and Child Care Qualifications Branch
- Experience working in a childcare facility (licensed, unlicensed, Head Start or other)
- A combination of education and experience may be considered
- Effective communication skills
- Effective interpersonal skills
- Strong organizational skills
- Proficiency with relevant educational and MS Office technology/software
- Ability to work independently and in a team-teaching situation
- Excellent problem solving and leadership skills
- Demonstrated ability to understand and to deal with issues specific to Indigenous learners and mature students in northern communities
- Understanding of land or place-based learning objectives
- Commitment to life-long learning

ASSETS

- Bachelors or Master's degree in a related field (Early Childhood, Arts, Education, Social Work, Business, or Recreation)
- Experience and/or knowledge and understanding of Indigenous cultures
- Experience working in northern Manitoba communities
- Experience teaching in an ECE II program
- The ability to speak an Indigenous language and conduct cultural ceremonies or teachings
- Post-secondary or Adult Education Experience (teaching, mentoring, or supervising student placements)
- Experience supervising or managing a childcare center and staff

CONDITIONS OF EMPLOYMENT

- Candidates must be legally entitled to work in Canada
- Completion of Teaching for Learning in Applied Education (TFL) certification within 3 years of employment
- Satisfactory Criminal Record Check, Child Abuse Registry and Adult Abuse Registry

Applicants are asked to provide a cover letter and resume with their application, along with a list of dates they are available to instruct. Please also indicate if you are available beyond the anticipated end date of August 2026. Indicated dates are subject to change dependant on student requirements. Applicants must demonstrate in their cover letter and their resume how they meet the qualifications. UCN is committed to building a workforce representative of the populations we serve. Preference will be given to qualified Indigenous candidates. Applicants are invited to indicate in their cover letter or resume if they are from any of the following groups: Indigenous peoples, persons with disabilities, visible minorities, or women and men in non-traditional roles. Only qualified candidates who are legally entitled to work in Canada will be given consideration. Persons with disabilities who require accommodation for any part of the application or hiring process should contact Human Resources.

UCN acknowledges that we are on the traditional territories and homelands of many Indigenous peoples, who have existed here since time immemorial. The First Nations in the area that UCN serves entered into treaty relationships with the Crown and the territory has also become home to other Indigenous peoples. We uphold the treaties and collaborate with all Indigenous peoples to share truth, reconciliation and learning.

COMPETITION NUMBER
23-003

CLOSING DATE
February 6, 2023; however,
will remain open until filled

SALARY RANGE
\$31.96 to \$47.46 per hour

POSITION CLASSIFICATION
College Instructor

POSITION LOCATION
Swan River, Manitoba

POSITION TYPE
Multiple Casual Positions –
see page two of advertisement
for a detailed schedule of
courses

APPLY TO
University College of the
North,
Attention: Human Resources
P.O. Box 3000
Fax: (204) 623-4414
Email: hrinfo@ucn.ca (PDF
preferred format)

Please indicate in your subject line the competition number for which you are applying. We thank all applicants for their interest, but only those selected for an interview will be contacted. Application materials, including references, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba). For more information and other employment opportunities, visit www.ucn.ca

Proposed Schedule

Summer School 9:00 am – 3:50 pm Monday-Friday

July 3-7 /23	ECE 1057 Active Play
July 10 – 14/23	ECE 1055 Interpersonal Communication 1
July 17 – 21/23	ECE 1090 Indigenous Perspectives
July 24 – 28/23	ECE 1195 Application of Learning 1 Preparation
July 31 – Aug 11/23	ECE 1200 Application of Learning 1 in a Child Care Centre

2 evenings a week

Sept 1 – Dec 15/23	ECE 1125 Planning for Literacy Development
Jan 2 – Feb 9/24	ECE 1018 Safe and Healthy Children
Feb 12 – Mar 22/24	ECE 1057 Interpersonal Communication 2
April 2 – May 10/24	ECE 1085 Respect Children and Families from Diverse Cultures
May 13– June 21/24	ECE 1095 Professionalism

Summer School 9:00 am – 3:50 pm Monday-Friday

July 2 – 5/24	ECE 1115 Building Responsive Relationships
July 8 – 12/24	ECE 1201 Application of Learning 2 Prep
July 8 – 19/24	ECE 1205 Application of Learning 2 in a Child Care Centre

2 evenings a week

Sept 3 – Oct 11/24	ECE 2005 Social and Emotional Development
Oct 15 – Jan 17/25	ECE 2025 Planning for Social and Emotional Growth
Jan 20 – Feb 28/25	ECE 2015 Well Being of Children
March 3 – Apr18/25	ECE 2055 Indigenous Family and Community Perspectives
April 22–May 30/25	ECE 2075 Arranging the Learning Environment
June 2 – July 11/25	ECE 2095 Professional and Reflective Practice

Summer School 9:00 am – 3:50 pm Monday-Friday

July 14 – 18/25	ECE 2145 Family and Community Relations
July 21 – 25/25	ECE 2196 Application of Learning 3 Prep
July 28 – Aug 15	ECE 2200 Application of Learning 3 in a Child Care Centre

2 evenings a week

Sept 8 – Oct 17/25	ECE 2105 Cognitive Development
Oct 20 – Dec 19/25	ECE 2045 Planning for Cognitive Development
Jan 5 – Feb 13/26	ECE 2017 Issues Affecting Children
Feb 16 – April 3/26	ECE 2028 Quality Practices
Apr 6 – May 15/26	ECE 2077 Planning in Diverse Settings
May 18- June 26/26	ECE 2157 Collaborative Relationships
June 29 – July 3/26	ECE 2195 Demonstration of Professionalism
July 6 – 10/26	ECE 2201 Application of Learning 4 Prep
July 13 -Aug 21/26	ECE.2205 Application of Learning 4 in a Child Care Centre