

Centre for Learning, Education, and Research (CLEaR) Welcome to a New Academic Year!
Professional Development Schedule August 22 – September 2, 2022

All staff and faculty are invited to participate in the following professional development sessions organized by CLEaR.

Monday, August 22	Tuesday, August 23	Wednesday, August 24	Thursday, August 25	Friday, August 26
12:00 – 1:00 Tenure and Promotion Process: Dossier Completion and Submission	9:00 – 10:00 Student Support Services	9:00 – 10:00 Using Zoom in UCN Distance Classrooms! 1:00 – 2:00 Cultivating Classroom-Workplace Connections: Integrating Career Development in Teaching and Learning	9:00 – 10:00 Navigating Information Gateway 10:30 – 11:30 Information Literacy Toolbox 1:00 – 2:00 Technologies 911 2:30 – 3:30 UCNLearn Basics: Setting Up My Gradebook	9:00 – 10:00 MediaSpace 10:30 – 11:30 Classroom Technology Tour and Orientation 1:00 – 1:30 Services Offered by the UCN Research Office 1:30 – 2:30 Using Zoom in UCN Distance Classrooms!
Monday, August 29	Tuesday, August 30	Wednesday, August 31	Thursday, September 1	Friday, September 2
9:00 – 10:30 What's New in Zoom 11:00 – 12:00 PowerPoint Tips and Tricks in UCN Learn 1:00 – 2:00 MediaSpace 2:30 – 3:30 Something Old.. Something New! UCNLearn Tools for Teaching and Learning	9:00 – 10:00 But What Did They Learn: Formative Assessment Opportunities in UCNLearn 10:30 – 11:30 Indigenous Learning Outcomes 1:00 – 2:00 Navigating Information Gateway 2:30 – 3:30 Information Literacy Toolbox	9:00 – 10:00 Developing Rubrics for Indigenous Learning Outcomes 10:30 – 11:30 Student Feedback on Learning Survey 1:00 – 3:00 Reconciliation in the Academy and the UCN Council of Elders 3:00 – 4:30 What's New in Zoom	10:00 -11:00 Introduction to Digital Accessibility (registration required) 1:00 – 4:00 2SLGBTQ+ Awareness, Inclusion, and Affirmation (registration required)	9:00 – 10:00 Orientation to Tenure and Promotion Process at UCN 9:00 – 12:00 Respectful Workplace Training 1:00 – 3:00 Film Screening – <i>Rumble: the Indians Who Rocked the World</i>

Session description are provided on pages 2-10.

Registration is only required for the **Introduction to Digital Accessibility** and **2SLGBTQ+ Awareness, Inclusion, and Affirmation** sessions on Thursday, September 1 and the **Respectful Workplace Training** on Friday, September 2. Registration information is included with the session descriptions.

Most sessions* will be offered through Zoom and all sessions will use the same link, meeting ID, and passcode.

<https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZElldz09>

Meeting ID: 937 9128 9467

Passcode: WBT202022

*The Digital Accessibility, Respectful Workplace, and Film Screening will use different Zoom links. Connection information is included in the session descriptions.

Monday, August 22	
12:00 – 1:00	<p>Tenure and Promotion Process: Dossier Completion and Submission</p> <p>This will be a training session on how to populate the dossier template for electronic submission. All university faculty are strongly encouraged to attend, particularly those planning on submitting their applications this year.</p> <p>Facilitators: Dr. Kartin Sedronsky, chair of the Tenure & Promotion Committee and Suzie Nemeth, Senior Advisor to the VP Academic</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Tuesday, August 23	
9:00 -10:00	<p>Student Support Services</p> <p>This session will provide an overview of student support services and how these services can be accessed and used by UCN students.</p> <p>Facilitator: Jackie Fitzpatrick, Dean of Students</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Wednesday, August 24	
9:00 – 10:00	<p>Using Zoom in UCN Distance Classrooms!</p> <p>This session will cover the essentials of how we setup & use Zoom in the distance classrooms on The Pas & Thompson campuses. It will be a general overview, but instructors are encouraged to schedule 1-1 sessions with the LTFs to go over the minor differences in the assigned rooms they will be teaching in.</p> <p>Facilitator: Grant Nemeth, Multi-Media Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:00 – 2:00	<p>Cultivating Classroom-Workplace Connections: Integrating Career Development in Teaching and Learning</p> <p>In this session, you will be introduced to the team from UCN’s Centre for Career & Work-Integrated Learning and the programming and services available to your students and how we can support career development in your classroom. Additionally, we will discuss career preparation tips, strategies, and</p>

	<p>activities you can employ to create curricular connections between teaching and learning and the world wide web of work.</p> <p>Facilitator: Krystle Paskaruk, Career and Work Integrated Learning and Kelly Hause, Career Engagement Facilitator</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Thursday, August 25	
9:00 – 10:00	<p>Navigating Information Gateway</p> <p>Tour the library webpage, focusing on the new Ebsco interface and the updated on-line catalogue display.</p> <p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
10:30 – 11:30	<p>Information Literacy Toolbox</p> <p>Discover library services and resources to incorporate research skills and information literacy in your classroom.</p> <p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:00 – 2:00	<p>Technologies 911</p> <p>Have you been struggling with technology issues and have experienced student technology challenges in your sessions? You're not alone – and there is HELP! Learn about the most common technology issues from connections, audio and video to UCNLearn course tools. We'll also share where and how to contact the right support person for your tech issue.</p> <p>Facilitator: Instructional Services and LTF Team</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
2:30 – 3:30	<p>UCNLearn Basics: Setting Up My Gradebook</p> <p>UCNLearn is the course management system used at UCN to host your digital course information.</p>

	<p>Among other great tools, it hosts a digital Gradebook. This session will cover creating your Gradebook using the Gradebook wizard, understanding the grading schemes and scales, and setting your grade release options.</p> <p>Facilitator: Terralyn McKee, Learning Technologies Specialist Location : Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Friday, August 26	
9:00 – 10:00	<p>Mediaspace UCN Mediaspace is a versatile audio and video repository with the ability to create your own channel for easy content sharing. Discover how you can integrate and maximize your Mediaspace use to enhance classroom learning</p> <p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
10:30 – 11:30	<p>Classroom Technology Tour and Orientation The majority of classes at UCN are ‘distributed’ classes – meaning they are synchronous (same time) to multiple remote site locations (distance). This means you will be using educational technologies often to connect to your students. Join the LTF team in the classroom to learn about the tools and technology that you will be using to connect to and teach students at remote sites. There will be a hands-on demonstration of the tools and processes you will be using</p> <p>Facilitator: Sarah Warner, Learning Technologies Supervisor Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:00 – 1:30	<p>Services Offered by the UCN Research Office The UCN Research Office supports pre-award research grant facilitation, post-award research management and administration, research compliance, strategic research planning, research-related training, and UCN Seed Grant Program. In this session, we will discuss about the services offered by the UCN Research Office.</p>

	<p>Facilitator: Guru Chinnasamy, Manager of Research Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:30 – 2:30	<p>Using Zoom in UCN Distance Classrooms! This session will cover the essentials of how we setup & use Zoom in the distance classrooms on The Pas & Thompson campuses. It will be a general overview, but instructors are encouraged to schedule 1-1 sessions with the LTFs to go over the minor differences in the assigned rooms they will be teaching in.</p> <p>Facilitator: Grant Nemeth, Multi-Media Technician Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022 Participants may also join in person on The Pas campus. Room tbd</p>
Monday, August 29	
9:00 – 10:30	<p>What's New in Zoom This session will go over the latest features in Zoom, how the integration with Mediaspace works and have a Q & A session to help answer your questions and get you prepared for the new term.</p> <p>Facilitator: Grant Nemeth, Multi-Media Technician Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
11:00 – 12:00	<p>PowerPoint Tips and Tricks in UCNLearn Using PowerPoint to share your lecture is a great option supported by UCNLearn. We'll share some tips and tricks for creating ppts that load and display well for student use. How about creating a 'student version' of your ppt by providing an abridged copy prior to your lecture to support active listening or small group work in breakout rooms? Did you know that you can narrate and load your ppts as a lecture for student review? How about embedding links or other media into your ppt that will remain active in student copies? Create branching scenarios that allow students to choose their answers. PowerPoint can be far more than a static copy of your presentation.</p> <p>Facilitator: Instructional Services Team Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:00 – 2:00	<p>Mediaspace UCN Mediaspace is a versatile audio and video repository with the ability to create your own channel for easy content sharing. Discover how you can integrate and maximize your Mediaspace use to enhance classroom learning</p>

	<p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
2:30 – 3:30	<p>Something Old...Something New! UCNLearn Tools for Teaching and Learning</p> <p>Did you know that UCNLearn undergoes multiple upgrades every term? There are new and/or improved features and tools to review – all in an effort to provide instructors with the best online teaching environment and students with the best online learning environment. Learn about new features in this session and review tools that are available to support interactive and engaged learning.</p> <p>Facilitator: Terralyn McKee, Learning Technologies Specialist</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Tuesday, August 30	
9:00 – 10:00	<p>But What Did They Learn: Formative Assessment Opportunities in UCN Learn</p> <p>Learn by doing! Provide students with opportunities to learn important concepts, terms and information BEFORE the mid-term or final. UCNLearn has a number of tools and strategies to support formative learning for individual and group work with your key course concepts.</p> <p>Facilitator: Terralyn McKee, Learning Technologies Specialist</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
10:30 – 11:30	<p>Indigenous Learning Outcomes</p> <p>This session will review the basics of creating meaningful learning outcomes that will help faculty in incorporating Indigenous content into their curriculum and create clear assessable Indigenous learning outcomes.</p> <p>Facilitators: Melanie Belmore, Indigenous Curriculum Specialist and Janet Sainsbury, Educational Developer</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
1:00 – 2:00	<p>Navigating Information Gateway</p> <p>Tour the library webpage, focusing on the new Ebsco interface and the updated on-line catalogue display.</p>

	<p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
2:30 – 3:30	<p>Information Literacy Toolbox</p> <p>Discover library services and resources to incorporate research skills and information literacy in your classroom.</p> <p>Facilitators: Monica Mun, Librarian Wellington & Madeleine Spence Memorial Library and Cheryl Sinclair, Regional Libraries Administrator/Library Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
Wednesday, August 31	
9:00 – 10:00	<p>Developing Rubrics for Indigenous Learning Outcomes</p> <p>This session will assist participants on how to develop effective rubrics for determining meaningful Indigenous learning outcomes for their courses. This session will allow the opportunity for participants to understand how rubrics can support effective ways to interweave Indigenous values, knowledges or worldviews with Western education perspectives to develop meaningful learning outcomes. Participants will have an opportunity to work with an Indigenous Curriculum Specialist and the Educational Developer to create effective rubrics to anticipate potentially overlooked areas of their Indigenous learning outcomes.</p> <p>Facilitators: Naithan Lagace, Indigenous Curriculum Specialist and Janet Sainsbury, Educational Developer</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
10:30 – 11:30	<p>Student Feedback on Learning Experience</p> <p>This session will provide an overview of how UCN administers the collection of feedback from students on their learning experience. It will include tips on how you can help increase the response rates from student surveys and how to make sense of student feedback. The new Student Feedback on Learning Experience questionnaire will be shared. An introduction to Qualtrics, the new survey system that UCN is using and an overview of the Qualtrics Dashboard tool (which is used faculty reports) will be provided.</p> <p>Facilitator: Ethel Nyabeze, Quality Assurance Coordinator</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09</p> <p>Meeting ID: 937 9128 9467 Passcode: WBT202022</p>

1:00 – 3:00	<p>Reconciliation in the Academy and the UCN Council of Elders</p> <p>UCN is unique in that it legally recognizes the importance of Elder’s knowledge within its governing structure. The Elders have always known the importance of Aboriginal history and culture and have been role models in Aboriginal and northern Manitoba communities. They also knew that they had the right to pass this information on to the next generations through a university governing process. The history, the importance, and the unique role of UCN’s Council of Elders will be explained and discussed in this session.</p> <p>Facilitators: Brenda Firman, Associate Professor Kenanow Faculty of Education and Elder Martha Jonasson, Chair of the Council of Elders</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
3:00 – 4:30	<p>What’s New in Zoom –</p> <p>This session will go over the latest features in Zoom, how the integration with Mediaspace works and have a Q & A session to help answer your questions and get you prepared for the new term.</p> <p>Facilitator: Grant Nemeth, Multi-Media Technician</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p> <p>Participants may also join in person on The Pas campus. Room tbd.</p>
Thursday, September 1	
<p>10:00 – 11:00</p> <p>Register in advance for this session https://us02web.zoom.us/meeting/register/tZ0sd-yqrT4jGtRtvsRuS1Lg9vnU8jB32Rj8</p> <p>After registering, you will receive a confirmation email containing information about joining the meeting.</p>	<p>Introduction to Digital Accessibility</p> <p>Topics covered will include:</p> <ul style="list-style-type: none"> • The importance and benefits of digital accessibility • The basics of accessibility legislation in Canada • The basics of disabilities • How some people access digital materials <p>This session will be open to all staff.</p> <p>The Accessibility for Manitobans Act includes accessibility standards that focus on five key areas of daily living.</p> <ol style="list-style-type: none"> 1. The Accessibility Standard for Customer Service 2. The Accessibility Standard for Employment 3. The Accessibility Standard for Information and Communication 4. The Accessibility Standard for the Design of Public Spaces 5. The Accessibility Standard for Transportation

	<p>The new Accessibility Standard for Information and Communications addresses barriers to accessing and providing information. This includes information provided in print, in person, on websites, or in other formats. UCN must comply with this standard by May 1, 2024.</p> <p>Facilitated by Lisa Snider, Senior Digital Accessibility Consultant and Trainer, from Access Changes Everything Inc Email: lisa@accesschangepseverything.com Web: www.accesschangepseverything.com</p> <p>Location: Zoom The link will be emailed to registered participants.</p>
<p>1:00 – 4:00</p> <p>To register, email tbannon@ucn.ca</p> <p>Maximum of 25 participants</p>	<p>2SLGBTQ+ Awareness, Inclusion, and Affirmation</p> <p>This 3-hour workshop will enhance your organization’s capacity to create and maintain safe(r) and more inclusive spaces for all students. Through explanations, videos, testimonials, and group discussions, participants will learn how to better support the 2SLGBTQ+ people they interact with.</p> <p>Facilitated by representatives from the Rainbow Resource Centre</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
<p>Friday, September 2</p>	
<p>9:00 – 10:00</p>	<p>Orientation to the Tenure and Promotion Process at UCN</p> <p>Topics covered include an introduction to the Tenure and Promotion process at UCN from application submission to reviewer assessments and recommendations. Details will be provided on critical timelines, the key four areas of assessment (Professional Preparation, Teaching Effectiveness, Research, Scholarly and/or Creative Activities, and Service), as well as a brief introduction to the dossier template. All university faculty members and Deans are strongly encouraged to attend, if possible, as the developed processes will be in place for this year’s round of applications.</p> <p>Facilitators: Dr. Kartin Sedronsky, chair of the Tenure & Promotion Committee and Suzie Nemeth, Senior Advisor to the VP Academic</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/93791289467?pwd=V2t0dDRJVGRON2gvZ1B4YXJsZEJldz09 Meeting ID: 937 9128 9467 Passcode: WBT202022</p>
<p>9:00 – 12:00</p> <p>To register, email tbannon@ucn.ca</p>	<p>Respectful Workplace Training</p> <p>This session will help participants understand what is meant by the term <i>respectful workplace</i>. Disrespectful behaviours will be identified and the roles of employees and employers in maintaining a respectful workplace environment will be highlighted.</p>

	<p>Facilitator: Paul Carrick, MSW, RSW, Crisis & Trauma Resource Institute</p> <p>Location: Zoom https://ucn-ca.zoom.us/j/92902957876?pwd=Q1h2b1FPQUhQ2VRYVZJU1N2aWhGUT09 Meeting ID: 929 0295 7876 Passcode: UCN2022</p>
1:00 – 3:00	<p>Film Screening - <i>RUMBLE: The Indians Who Rocked the World</i> <i>RUMBLE: The Indians Who Rocked the World</i> tells the story of a profound, essential, and, until now, missing chapter in the history of American music: the Indigenous influence. Featuring music icons like Charley Patton, Mildred Bailey, Link Wray, Jimi Hendrix, Jesse Ed Davis, Buffy Sainte-Marie, Robbie Robertson, Randy Castillo, RUMBLE will show how these talented Native musicians helped shape the soundtracks of our lives. Run time 1 hour 42 minutes</p> <p>Location: Thompson Lecture Theatre Room 302 Zoom link to follow</p>