



University College
of the North

BUILDING SERVICE WORKER

**Classification: Building Service Worker
Casual Position,
The Pas, Manitoba**

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Indigenous learners and mature students.

The Position: University College of the North requires an individual to perform routine janitorial and maintenance services including some painting in The Pas within the UCN The Pas campus and other UCN The Pas Sites, to provide a safe, clean and healthy environment for all users.

Qualifications:

- Experience cleaning, preferably in an industrial/building services and/or unionized setting
- Excellent customer service experience in a fast-paced environment
- Excellent interpersonal and communication skills
- Effective organizational and time management skills
- Effective critical thinking and problem-solving skills
- Ability to work under pressure with tight deadlines
- Initiative and the ability to work independently as well as part of a team, with minimal supervision
- Ability to prioritize, multitask and follow through on a task until completion
- Ability to perform general cleaning and maintenance duties as needed
- Demonstrated ability to understand and deal with issues specific to Indigenous learners and mature students in northern Manitoba
- Experience and/or knowledge and understanding of the Indigenous culture

Assets:

- The ability to speak an Indigenous language
- Painting experience and knowledge

Conditions of Employment:

- Possess a valid Class 5 driver's license at minimum
- Current WHMIS/GHS Certification and First Aid/CPR Certification or willing to obtain
- Must be physically capable of performing the required duties
- Clean Criminal Records and Child Abuse Registry checks
- Candidates must be legally entitled to work in Canada
- As of November 1, 2021, all students, faculty, staff, and visitors must be vaccinated for Covid-19 if they intend to be physically present at a UCN facility.

Applicants are asked to provide a cover letter, resume and three letters of reference with their application. Applicants must demonstrate in their cover letter and their resume how they meet the qualifications.

Representative Workforce is a factor in the selection process. Preference will be given to Indigenous candidates. Applicants are invited to indicate in their cover letter or resume if they are from any of the following groups: Indigenous people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority

Competition Number: 21-064
Closing Date: September 14, 2021; however, will remain open until filled
Salary Range: \$17.85 to \$21.38 hourly, plus remoteness allowance

Apply to: University College of the North, Attention: Human Resources
P.O. Box 3000
The Pas MB R9A 1M7
Fax: (204) 623-4414
Email: hinfo@ucn.ca (preferred format)

Please indicate in your subject line the competition number for which you are applying.

We thank all applicants for their interest, but only those selected for an interview will be contacted. Application materials, including letters of reference, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba). Human Resources will work with applicants who require accommodation during the application or the interview process.

For more information and other employment opportunities, visit www.ucn.ca.