



ACCESSIBILITY RESOURCE OFFICER

Classification: Planning & Program Analyst 1

Part-Time Regular Position

(Maximum 17.50 hours per week)

Location: Thompson, Manitoba

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Indigenous learners and mature students.

The Position: The Accessibility Resource Office is responsible for the service delivery to UCN students of the Student Accessibility Services under the Office of the Dean of Students Department at the Thompson Campus. The Accessibility Resource Officer will work in partnership with the Accessibility Resource Officer in The Pas to determine the equipment required for Accessibility Services, and will arrange for relevant support and accommodation for students with disabilities, in consultation with other staff who will work with students that require special accommodation (e.g. Faculty members, Academic Advisors, Counsellors, etc.).

Qualifications:

- Bachelors degree in a related field (with strong math and writing skills) or undergraduate degree in Arts and Science (Psychology background preferred)
- Experience in the area of Special education, learning strategies and assistive technologies
- Experience in workshop development and facilitation
- Previous experience working with Indigenous and northern learners
- Knowledge and experience of learning technologies
- Ability to obtain working knowledge of current theories, principles and practices of adult education in relation to accessibility
- Effective and culturally relevant communication and interpersonal skills
- Ability to manage for change and results
- Strong organizational and time management skills
- Strong critical thinking and leadership skills
- Demonstrated initiative and ability to work independently
- Effective use of information technology
- Ability to multi task and prioritize work
- Demonstrated ability to understand cultural influences and issues specific to Indigenous and adult learners in northern communities
- Personal experience and/or knowledge and understanding of the Indigenous culture

Assets:

- The ability to speak an Indigenous language
- Related training in Adult education and learning disabilities

Conditions of Employment:

- Candidates must be legally entitled to work in Canada

Applicants must provide a cover letter, resume and references with their application.

Applicants must demonstrate on their resume how they meet the qualifications.

Representative Workforce (formerly employment equity) is a factor in the selection process. Preference will be given to Indigenous candidates. Applicants are invited to indicate in their covering letter or resume if they are from any of the following groups: Indigenous people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Competition Number: 21-049
Closing Date: August 6, 2021; however, will remain open until filled
Salary Range: \$25.28 to \$34.45 hourly, plus remoteness allowance

Apply to: University College of the North, Attention: Human Resources
P.O. Box 3000
The Pas MB R9A 1M7
Fax: (204) 623-4414
Email: hinfo@ucn.ca (preferred format)

Please indicate in your subject line the competition number for which you are applying.

We thank all applicants for their interest, but only those selected for an interview will be contacted.

Application materials, including letters of reference, will be handled in accordance with the

Freedom of Information and Protection of Privacy Legislation (Manitoba).

Human Resources will work with applicants who require accommodation during the application or the interview process.

For more information and other employment opportunities, visit www.ucn.ca.