

 <b>University College of the North</b> <b>Policies &amp; Procedures</b>	<b># Pages:</b> <b>2</b>	<b>Policy Number:</b> <b>AC-03-17</b>
	<b>Approved by:</b> <b>Learning Council</b>	
<b>Section:</b> <b>Academic - Programs</b>	<b>Effective Date:</b> <b>February 20, 2024</b>	
<b>Title:</b> <b>Practice Supervision by Preceptors</b>	<b>Replaces:</b> <b>February 21, 2023</b>	

## **POLICY STATEMENT**

In some situations where Faculty of Health students are performing interventions or delegated activities in the practice setting, they may be under the supervision of a Registered Nurse (RN), Licensed Practical Nurse (LPN), Health Care Aide (HCA), or Primary Care Paramedic (PCP) preceptor.

Preceptors will be academically and experientially qualified, have clearly documented roles and responsibilities, and be oriented, mentored, and monitored by the applicable Faculty of Health program faculty. RNs, LPNs, HCAs, or PCPs selected to serve as preceptors will hold current registration status without restrictions to practice in the province of Manitoba, have a valid certificate of practice, and have at least two (2), preferably five (5), years of experience. In addition, they are recognized by faculty as role models in patient care management and the health care profession.

## **DEFINITIONS**

**Preceptor:** a preceptor is an RN, LPN, HCA, or PCP selected to work in the clinical area with the applicable DPN, HCA, or PCP student on a one-to-one basis to provide guidance and assistance in organizing and performing care and making professional practice judgments.

**Faculty Advisor:** a faculty advisor is the program specific Faculty of Health instructor who is not on-site for the experience but is available for students and preceptors to provide information, advise, support, and to discuss student progress.

**Student:** the practicum student is a novice care provider who has completed all coursework prior to commencing their final practicum in which they will integrate, consolidate, and apply previously learned concepts, theories, and skills, in a variety of practice areas.

## **PURPOSE OF POLICY**

To provide the Faculty of Health students with supportive and safe supervision during placement in the practice setting.

## **PROCEDURES**

1. Preceptors must be affiliated with agencies that have an affiliation agreement with UCN.
2. Preceptors will demonstrate competence in designated practice areas and be selected by the specific clinical site in collaboration with the Faculty Advisor.
3. Each term, students will be asked to complete an evaluation of their assigned preceptor.
4. Each term, Faculty Advisors will be asked to complete an evaluation for each preceptor used for students enrolled in their course.
5. All completed preceptor evaluations will be submitted to the Associate Dean, Faculty of Health.