

 <b>Policies &amp; Procedures Manual</b>	<b># Pages:</b> <b>Page 1 of 2</b>	<b>Policy Number:</b> <b>AC-01-33</b>
	<b>Approved By:</b> <b>UCN Learning Council</b>	
<b>Section:</b> <b>Academic</b>	<b>Effective Date:</b> <b>December 11, 2018</b>	
<b>Title:</b> <b>DISTANCE EDUCATION</b>	<b>Replaces:</b> <b>New</b>	

## POLICY STATEMENT

University College of the North recognizes the value of Distance Education as a means of expanding opportunities and access to a diverse population of Aboriginal and northern learners with a wide range of needs. The institution is committed to providing a high-quality distance education that is consistent with its mission, and with institutional and accreditation standards.

As such, the University College of the North is committed to quality standards, established best practices, and foundational principles of distance teaching and learning.

Following these best practices, UCN will establish appropriate learning technologies, delivery formats, and organizational and administrative commitments for distance courses and programs.

## PURPOSE OF POLICY

Consistent with its mission statement to provide high quality, accessible and equitable education for Aboriginal and northern Manitobans, University College of the North recognizes distance education instruction as a valuable process for providing educational access. Further, the University College is committed to maintaining the same high-quality standards that exist for traditional on-campus education and acknowledges that distance education requires specific course design, communication and instructional strategies and techniques, assessment types and practices, administrative commitments, and dedicated student supports.

The purpose of this policy is

1. To provide faculty with standards for planning, developing and implementing distance education.
2. To communicate quality standards for the development, delivery and assessment of distance education at University College of the North.

## **PROCEDURES**

To ensure quality standards and program integrity, courses developed and delivered via distance must adhere to the procedures and process of the UCN Distance Education Guide.

Standards will include the following areas:

1. Institutional Governance and Responsibility
2. Curriculum and Instruction Processes
3. Faculty Support
4. Student Support
5. Technology
6. Evaluation and Assessment