



University College of the North

## Policies & Procedures Manual

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Policy Number:

**AC-01-31**

Approved by:

**Learning Council**

Section:

**Academic - Student**

Effective Date:

**February 20, 2024**

Title:

**Promotion Requirements, Faculty of Health**

Replaces:

**October 24, 2023**

### POLICY STATEMENT

All students attending a Faculty of Health program are expected to maintain an acceptable standard of academic achievement.

### PURPOSE OF POLICY

To monitor the academic performance of Faculty of Health students and to implement interventions to support student success. Further, to ensure students are aware of the promotion requirements specific to their program within the Faculty of Health.

### PROCEDURES

1. The following grade scale is used for all programs within the Faculty of Health:

\*Please note the P (pass) grade for the HCA and PCP program is 70 percent.

Letter Grade	Percentile Range	Grade Points	Description	WGP 3 Credits
A+	94 – 100	4.5 (4.25-4.50)	Exceptional	4.5 x 3 = 13.5
A	85 – 93	4.0 (3.75-4.24)	Excellent	4.0 x 3 = 12.0
B+	78 – 84	3.5 (3.25-3.74)	Very Good	3.5 x 3 = 10.5
B	70 – 77	3.0 (2.75-3.24)	Good	3.0 x 3 = 9.0
C+	65 – 69	2.5 (2.25-2.74)	Satisfactory	2.5 x 3 = 7.5
C	60 – 64	2.0 (2.00-2.24)	Adequate	2.0 x 3 = 6.0
D	50 – 59	1.0 (1.00-1.99)	Failure	1.0 x 3 = 3.0
F	0 – 49	0.0 (0.00-0.99)	Failure	0 x 3 = 0
P (Pass)	N/A	N/A	Pass	N/A
F (Fail)	N/A	N/A	Failure	N/A

\*As well, students are advised to check the grade scale for courses other than NUR or PAR courses, as the grading scale may vary.

2. To complete the requirements for the Diploma in Practical Nursing (DPN) program, a minimum final grade of “C” is required in all theory courses taken, and a “Pass” is required in all clinical and skill courses. Therefore, if a student receives a grade of “D” in any theory course, the

course is recorded as a “D” on the student’s transcript and given a weighted value of 1. However, the course cannot be applied to the DPN program because the grade received in the course is lower than the required “C”.

3. To complete the requirements for the Primary Care Paramedic (PCP) program and the Health Care Aide (HCA) program, a minimum final grade of “B” is required in all theory courses taken, and a “Pass” is required in all practical and skill courses. Therefore, if a student receives a grade lower than a “B” in any theory course, the course is recorded as the grade received on the student’s transcript and given the applicable weighted grade point value. However, the course cannot be applied to the PCP or HCA program, because the grade received in the course is lower than the required “B”.
4. A grade of “C” is required in non-NUR or non-PAR courses in order for those courses to be applied to the DPN or PCP programs.
5. For DPN students, all coursework must be successfully completed prior to commencing NUR.2006 Nursing Foundations VIII: Transition to Graduate Nursing. For PCP students, all coursework must be successfully completed prior to commencing year two, term 40 courses. For HCA students, all coursework must be successfully completed prior to commencing NUR.1712 HCA Practice 1: Institutionally Based Care Giving.
6. For DPN students, a cumulative grade point average (GPA) of 2.5 or better is required to graduate. For PCP and HCA students, a cumulative GPA of 3.5 or better is required to graduate.
7. A student may only take a program specific course twice. For example, DPN and HCA students can only take the same NUR course twice, and PCP students can only take the same PAR course twice.
8. Students can only fail or withdraw from the same NUR or PAR course once. A second failure, withdrawal, or combination of both, in that course will result in withdrawal from the DPN or PCP program.
9. A student will normally be allowed one repetition of a non-program specific course. Under exceptional circumstances, the Dean of Health may grant approval for the student to register in the course for the third time. If the third attempt results in a failure, the student will be withdrawn from the DPN or PCP program.
10. Students required to withdraw from the DPN, PCP, or HCA program are ineligible for readmission to the program for at least six years.
11. Students must complete the DPN, PCP or HCA program within five years of admission to the program, as NUR and PCP courses are only valid for five years.