

 Policies & Procedures Manual	# Pages: 1	Policy Number: AC-01-29
	Approved by: Learning Council	
Section: Academic – Student Title: DPN Clinical Probation: Supportive Learning Contract	Effective Date: February 26, 2019	
	Replaces: New	

POLICY STATEMENT

In the case where a Diploma in Practical Nursing (DPN) student is at risk of being unsuccessful in the clinical setting, they will be placed on clinical probation and a supportive learning contract will be implemented. The supportive learning contract will provide the student with direction, outlining areas of concern and the expectations for improvement.

Note: any student who requires intervention to improve performance should not be sent to auxiliary areas. The course leader/program coordinator will help create the supportive learning contract.

PURPOSE OF POLICY

To provide support for student success.

PROCEDURES

1. The clinical instructor in consultation with the Course Leader/Program Coordinator will make the decision to place the student on clinical probation.
2. The student and instructor will discuss behaviors/performance that need improvement. The Supportive Learning Contract will be developed and will include the expectations by which the student must abide, within an identified time period.
3. The Supportive Learning Contract will include:
 - The purpose for placing the student on probation.
 - Areas for improvement.
 - A plan including specific expectations/strategies and timelines for the student to meet learning outcomes of the course.
 - The student and instructor will sign the plan, thereby agreeing to the conditions outlined.
4. A copy of the Supportive Learning Contract will be sent to the Program Coordinator and placed in the faculty student file.
5. If the student fails to meet the expectations of the plan by the end of the prescribed probation period, he/she will have failed the course in question, and will be assigned a "Fail" for the course.