



University College of the North

Policies & Procedures Manual

Section:
Academic - Students

Title:
Graduation

Pages:

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Policy Number:

AC-01-01

Approved by:

Learning Council

Effective Date:

June 13, 2023

Replaces:

February 20, 2018

POLICY STATEMENT

University College of the North (UCN) will award credentials when students successfully complete an approved program of study.

PURPOSE OF POLICY

To inform current and prospective students, as well as the UCN community, of the requirements for awarding of credentials as formally recognized by UCN.

DEFINITIONS

Career Grade Point Average (CGPA): a calculation representing the average value of the accumulated final grades earned within all program courses. For repeated courses, the highest grade is used in the calculation for the CGPA. Transfer Credits (CR) are not included in the GPA calculation at UCN. Consult the transcript legend to determine which grades are eligible to be calculated in the GPA.

Credentials: include certificates, diplomas, and degrees which are awarded by UCN upon successful completion of a program.

PROCEDURES

To fulfill program graduation requirements and earn an approved credential, students must meet each of the following:

1. Students must successfully complete all program and course requirements of an approved program of study.
2. Students must achieve a minimum grade of D per course as indicated in the Academic Calendar in compliance with academic policies. Some programs/courses require a

minimum course grade higher than D to fulfill graduation requirements, these requirements will be specified in the Academic Calendar.

3. Students must achieve a minimum Career Grade Point Average (CGPA) of at least 2.00. In some cases, specific programs require a higher CGPA.
4. Students must fulfill all program and institution regulations as indicated in the Academic Calendar and in compliance with academic policies.
5. Students must successfully complete all program and course requirements within program time limits.
6. Students must meet the academic residency requirement for their program.
7. All debts to UCN must be paid in full prior to graduates receiving official transcripts.

Related Policies

AC-01-24 Transfer Credit

AC-01-02 Graduation with Distinction

AC-03-02 Grading